



Arvin Community Redevelopment Agency

FACADE IMPROVEMENT PROGRAM

PROGRAM GUIDELINES

Purpose

To provide grant funding that serves as an incentive to private property owners or tenants to enhance the physical appearance and economic viability of the Bear Mountain Boulevard Corridor (see attached map) in the Arvin Redevelopment Area. A secondary goal is to leverage private capital with limited public funds to achieve the stated purpose of the Program.

Eligible Applicants

Owners and tenants of commercial property within the program area (see attached map) are eligible for assistance. Tenants are required to provide documentation of the property owner's consent of the improvements at the time of initial application. Written consent may either be in the form of a lease indicating the lessee responsible for property renovation and repair or documentation of the property owner's agreement to the proposed rehabilitation.

Availability of Funds

Applications will be accepted when funds are available. Total program spending will not exceed \$300,000 per year.

Program Target Area

The target area for the program are those existing commercial and office buildings located within the Bear Mountain Boulevard Corridor as shown on the attached map.

Applications for projects in areas outside of the Program Target area are secondary and are subject to the Grant Amount guidelines below. Redevelopment Agency Board approval is required for all applications outside the Program Target area.

Grant Amounts

Grant amounts for the Façade Improvement Program will be awarded by the Arvin Redevelopment Agency on a case by case basis for eligible improvements to those facades. The remainder of any funds needed for the project improvement costs to come from the applicant's bank or private sources. Owners of buildings with multiple storefronts may apply for grants for each individual storefront within the building. Agency loans may also be made on a case by case basis and will be subject to income qualifications.

Eligible Improvements

Improvements eligible for funding under the program are those listed below and completed on existing building facades facing directly onto Bear Mountain Boulevard or any adjacent parking lot, sidewalk, or designated midblock pedestrian passageway. Improvements to second story portions are only eligible when performed in conjunction with street level improvements:

- Facade improvements
- New windows and doors
- Decorative lighting fixtures
- Canvas awnings
- Structural and surface repair of exterior wall and overhangs
- Repainting
- Renovation/ replacement of exterior devices and lighting fixtures
- Landscaping (e.g. trees, bushes, planter boxes/ pots, enhanced paving) when integral to the improved facade treatment of the building
- Fencing used to enclose outdoor dining areas (not located within public right-of-way)
- Screening of mechanical equipment visible from the street or parking lot (e.g. backflow devices, utility meters, air conditioning units, and exhaust vents)
- New signs or rehabilitation of signs specifically mentioned in the Bear Mountain Boulevard Corridor

All improvements must comply with the City of Arvin Zoning Ordinance and Bear Mountain Boulevard Corridor

Agency Staff will require Redevelopment Agency Board Approval for any application for funding under this program

Terms and Requirements

Upon approval of design and issuance of approval for grant funding, the applicant shall have a period of 90 days within which to pull any necessary building permits. If the improvements are not completed within 180 days from the original approvals, the agency will reserve the right to repeal approval of the grant funds. The agency will disburse funds upon completion of work and issuance of final approval from the Building and/or Planning Department for permitted improvements.

Program Process

Step 1 After Reviewing the Program Guidelines, applicant meets with Agency staff to discuss desired work to be undertaken. If proposed work is within the Program Guidelines, applicant completes Facade Improvement Grant Application with Minor Improvement or Design Review application depending on scope of project. We will be pleased to assist you with these applications.

Step 2 Upon design approval from the Planning Department, applicant shall submit estimates from at least two licensed contractors for completion of eligible work. If Agency staff agree with contractor selected, they will proceed to process an agreement with the owner. Any changes made after approval by the City's Planning and Building Departments must be resubmitted for review and approval. Projects with unapproved changes may not be eligible for the facade grant reimbursement.

Step 3 Upon execution of agreement, applicant submits necessary drawings, details, etc. required for building permits. Applicant shall have a period of 90 days after signing of agreement to submit for building permits. If no building permit is necessary, the applicant shall begin work within 90 days of the execution of the agreement.

Step 4 Upon approval of building permits, work may begin. Applicant shall commence construction within 90 days of approval date of building permit. Extensions, if warranted may be granted at the discretion of the Agency staff. (Note: Agency cannot pay for any work that has been completed prior to execution of facade improvement agreement.)

Disbursement of Grant

Upon completion of the project and issuance of final building permit approval (if required), the Redevelopment Agency will award the applicable funds. No partial payments will be dispersed. Financial tracking procedures will be determined by the Arvin Community Redevelopment Agency Finance Director.

Application Fee

No fee is required for the grant application. The applicant is responsible for any and all Building Department Permit and Plan Check fees.

Other Notes:

The Arvin Community Redevelopment Agency Board may amend this program at any time.

I, THE UNDERSIGNED, HAVE HAD EXPLAINED TO ME THE PROVISIONS OF THIS PROGRAM.

Name: _____

Date: _____



CITY OF ARVIN REDEVELOPMENT AGENCY

141 Plumtree Dr., P.O. Box 548 Arvin, CA 93203 Telephone (661) 854-6183, Fax (661) 854-2969

FACADE IMPROVEMENT PROGRAM GRANT & LOAN APPLICATION

Applicant/ Contact: _____ Phone (Daytime): _____

Address: _____

Property Owner: _____ Phone (Daytime): _____

Address: _____

Property Owner's Consent: I declare under penalty of perjury that I am the owner of the property involved in this application. I certify that the information furnished and in the attached exhibits is true and correct to the best of my knowledge and belief. Property owner letter is acceptable.

Signature: _____ Date: _____

Location of Project (Address): _____ APN#: _____

Proposed Improvements (Check all that apply):

- Facade improvements (Attach proposed plans)
- New windows and doors
- Decorative lighting fixtures (Attach photo or drawings)
- Canvas awnings (Attach plans and fabric sample)
- Structural and surface repair of exterior walls and overhangs (Attach plans)
- Repainting (attach paint sample and elevation showing base and trim)
- Renovation/ replacement of exterior devices and lighting fixtures (Attach plans)
- Landscaping (e.g. trees, bushes, planter boxes/pots, enhanced paving) when integral to the improved facade treatment of the building (Attach plans)
- Fencing used to enclose outdoor dining areas (Not located within public right-of-way)
- Screening of mechanical equipment visible from the street or parking lot (e.g. backflow devices, utility meters, air conditioning units, and exhaust vents)

Detailed Project Description (Attached copies of all proposed plans including material and paint samples)

Description of Other Funding Sources (Status and amounts)

If applying for a loan, please attach a copy of your business and personal income tax returns for the last 2 years.

Applicant's Certification:

* I declare and certify under penalty of perjury that the information furnished and in the attached exhibits is true and correct to the best of my knowledge and belief.

Signature: _____ Date: _____

* Completion and approval of this application does not guarantee funding under this program.

Please contact Mike Kunz at the City of Arvin Planning Department at (661) 854-6183 if you have any questions regarding the program.