



City of Arvin  
200 Campus Drive, PO BOX 548  
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**THE CITY OF ARVIN INVITES APPLICATIONS FOR THE POSITION OF  
Police Officer (Lateral/Academy Attendee/Graduate)  
Full-Time and Part-Time**

**Salary range: \$47,567 - \$60,710 per year  
with negotiated increase of 3% in 6/1/17**

The City of Arvin Police Department invites individuals to apply for an exciting career in law enforcement. The Police Department is a community focused police force that works in partnership with local governments, residents, and businesses to keep the City safe and secure. In accordance with the community-based policing philosophy and under general supervision, the selected candidate will perform a variety of duties such as the protection of persons and property, crime prevention, control traffic flow, and enforcement of state and local regulations.

**The selected candidate will:**

- Respond to calls for police service in an assigned patrol beat, whether on foot, bicycle, motorcycle or car.
- Handle calls as assigned, including any request for public services such as report of crimes, traffic related incidents, basic first aid in emergency situations, local ordinance concerns, misdemeanor or felony related incidents.
- Performs duties in specialized assignment areas such as School Resource Officer, Police Area Representative, Emergency Service Team, Police Athletic League, and Investigations.
- Plan, write, and execute search or arrest warrants as required for contraband, suspects, or evidence related to persons, vehicles, residences or other facilities.
- Handle booking of suspects in accordance with appropriate laws.
- Interview witnesses and protect the integrity of all crime scene investigations.
- Properly process and store evidence in accordance with law and department policy.
- Prepare cases for submission to the District Attorney and testify in court regarding case investigations as needed.
- Assist investigators and perform as Officer in Charge in the absence of a sergeant.
- Conduct surveillance, intelligence gathering, and specialized investigation of crimes as part of investigation assignments.
- Provide technical crime scene investigation, including photography, fingerprint collection and processing to ensure criminal prosecution with the District Attorney.
- Maintain a case log and close out cases in a timely manner.

**Minimum Qualifications for All Applicants:**

- Minimum age of 21 years at time of appointment.
- United States citizenship.
- High school diploma or equivalent AND minimum of 15 college course units completed.
- Graduation from a POST certified academy.
- Possession of a valid a California driver's license and driving record acceptable to the City's insurance underwriting requirements.
- Possess strength and physical ability necessary to exert strong physical force to restrain suspects and fire a weapon, as well as perform all other duties of a police officer.

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- Ability to understand and comply with oral and written instructions.
- Flexibility to work various shifts and holidays.
- Must not have been convicted of any felony in California or any other state or federal jurisdiction which carries a penalty of prohibiting ownership, possession or control of a firearm (12021 (c) PC).

#### Lateral Applicant

- Currently employed as a police officer in California. **OR**
- Employed as a police officer within the past two years AND possess current POST certification (POST academy graduation certificate or POST Basic Certificate).

#### Academy Attendee/Graduate Applicant

- Completion of POST approved academy within the last two years. **OR**
- POST requalification course certificate or basic course waiver issued within the two years. **OR**
- Currently enrolled in a POST approved academy with proof of academy enrollment.

#### **Deadline to Apply:**

Applications are accepted on a continuous basis.

#### **Selection Process:**

Part 1: All applications will be screened for completeness and possession of required qualifications. Qualified applications will be reviewed in detail to identify the most qualified candidates for interview.

Part 2 Most qualified candidates will be invited to an in-person panel interview and if selected, to a final in-person interview with the Chief of Police.

Part 3: Candidates with the highest scores from the final interview will undergo a thorough background investigation which includes police records check, medical, and psychological examinations. It is anticipated that the successful candidate will begin employment as soon as possible upon successful completion of all procedures.

#### **Application Procedure:**

To be considered for this exciting opportunity, candidates should complete an online application and the required Supplemental Questionnaire through [www.CalOpps.org](http://www.CalOpps.org). Look for our recruitment, hosted by Regional Government Services on behalf of the City of Arvin or follow the link below:

<https://www.calopps.org/ViewAgencyJob.cfm?ID=27103>

Applicants must submit a copy of POST certification or academy letter from the director of the academy indicating current enrollment status with an anticipated graduation date. Documents must be submitted within 3 business days of application submission. Applicants can fax a copy to (650) 587-7311 or emailed to [mpark@rgs.ca.gov](mailto:mpark@rgs.ca.gov). Inquiries may be directed to [mpark@rgs.ca.gov](mailto:mpark@rgs.ca.gov).

#### **Benefits Overview:**

- Salary - \$47,567 - \$60,710 yearly with negotiated increase of 3% in 6/1/17.
- Retirement – 2% at 55 CalPERS or 2% at 57 for new members, employee contribution of 8%.
- City participates in Social Security with employee contribution of 7.65%.
- Medical/Dental/Vision - 100% for employees, 50% for dependents.
- Life Insurance - City provides \$50,000 coverage.
- Educational Incentive - The City pays an incentive of 3% for POST intermediate certificate and an additional 3% for POST advanced certificated. AA degree receives \$50 per month and BA receives \$100 per month.
- Bilingual Pay of \$100 per month.
- Longevity Pay- After 3 years – 2%. After 5 years, additional 3%. After 7 years, additional 2%.
- Additional - 80 hours paid vacations per year. Paid holidays of 10 days plus 24 hours floating per year. Personal Business Days of 12 hours per year. Sick leave is accumulated at 1 day per month.

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