



**Community Development Department
Planning Division
141 Plumtree Drive
Arvin, CA 93203
661-854-2822 Office
661-854-2969 Fax
Site Development Review Application**

Check List

Please use the checklist to help you complete the application requirements.

- Complete Application
- Submit a Site Plan * *Must be stamped by Civil Engineer*
- California Environmental Quality Act – compliance might be required
- Title Report * *Required*
- Pay required Fees

Intent and Authority

Chapter 17.60 of the Zoning Ordinance

To insure that certain types of proposed developments will serve to achieve a group of facilities which will be well related one to another, and which, taken together, will result in a well-composed design, and to meet the city ordinances, site development permits shall be required for the development or expansion of the following:

1. Mobile home parks, travel trailer parks, airports and building complexes. Multi-family residential development within the R-3 and R-4 Zone District;
2. Use of any structure vacant for more than ninety (90) days;
3. Change of use from an existing use to a heretofore new use at that location;
4. New development; or
5. Expansion of existing structures.

The Planning Commission will review the following projects:

- a. New development of one thousand and one (1,001) square feet or more;
- b. Expansion of existing structures by more than fifty (50) percent;
- c. Change of use of existing structures where site improvements are required;
- d. Mobile home parks, travel trailer parks, airports and building complexes encompassing more than one (1) acre;
- e. All other development requiring a site development permit not listed in Subsection C.1, above.

If your project is required to be reviewed by the planning commission it is considered a discretionary action and your project will be subject to the California Environmental Quality Act.

Section 1 - Fees

**The City is on Cost recovery system and additional funds may be requested*

- Site Development Review \$1,500.00
- Categorical Exemptions \$200.00
- Initial Study Deposit \$ 3,000.00
Environmental Studies can vary, and additional funds might be require.

Payment of application in the amount of \$

Date Received:

Staff:

Receipt No.:

Section 2 - Applicants Information

Name:

Address:

Phone Number:

Email:

Section 3 - property Owner's Information

Name:

Address:

Phone Number:

Email:

Project Description:

Operational Statement:

Consent of Applicant and Property Owner(s):

The consent of the applicant and property owner, if not the applicant, is required for filing an application for a land use development permit within the City of Arvin. The signatures of the applicant and property owner(s) below constitutes consent for filing of this application. Applicants shall be responsible for all costs and fees associated with their application. The applicant shall be responsible for maintaining a zero balance with the Community Development Department for the City of Arvin. If a negative balance occurs, it may cause the application to become incomplete until sufficient funds are paid to the City of Arvin. If funds are not deposited within 30 calendar days, the application shall become void and a new application will be required.

1. _____
Property Owner(s) Signature(s)

Print Name

2. _____
Property Owner(s) Signature(s)

Print Name

Date: _____

Applicants Signature

Print Name

Date

Indemnification and Cost Recovery Agreement

In consideration by the City of Arvin of a project, including any related environmental documents, for a _____

(Identify the type of project)

located at _____

(Address or general location)

I/We, _____

(Print name of property owner or authorized representative/applicant)

agree to indemnify, defend, and hold harmless the City of Arvin, its officers, agents, employees, departments, commissioners or boards ("City" herein) against any and all liability, claims, actions, causes of action or demands whatsoever against them, or any of them, before administrative or judicial tribunals of any kind whatsoever, in any way arising from, the terms and provisions of this application, including without limitation any CEQA approval or any related development approvals or conditions, whether imposed by the City or not, except for the City's sole gross negligence whether active or not, or willful misconduct.

This indemnification agreement does not prevent the property owner from challenging any decision by the City related to this project and the obligations of this condition apply regardless of whether any other permits or entitlements are issued.

The City will promptly notify property owner of any such claim, action or proceeding, falling under this condition within thirty (30) days of actually receiving such claim. The City, in its sole discretion, shall be allowed to choose the attorney or outside law firm to defend the City at the sole cost and expense of the property owner and the City is not obligated to use any law firm or attorney chosen by another entity or party.

The Applicant further agrees to pay all costs associated with the review and processing of the application and agrees to deposit additional monies as may be required to pay for all costs in the review and processing of the application. The Applicant also acknowledges that should additional requested deposits are not received, the City shall not be obligated to process or take action on the application

Failure to deposit requested monies shall be considered withdrawal of the application.

Authorized Signature

Date

(If the owner is not an individual, the corporation name goes above and authorized signature goes below.)

By: _____

Title: _____

**CITY OF ARVIN
HAZARDOUS WASTE AND SUBSTANCES STATEMENT**

The California Legislature has passed a law, 65962.5(a) of the Government Code, which requires persons applying for development projects to review a listing of all hazardous waste sites. If the site of your proposed development project is included on the list of hazardous waste sites (Kern County Cal/EPA below), then it shall be noted. Please review the website "<http://envirostor.dtsc.ca.gov>" type in Arvin, CA for most recent listing. Please complete the information requested and sign the verification statement below. If you wish to review a copy of the law, it is available at the Community Development Department, Planning Division.

Name of applicant: _____

Address of Project/APN: _____

Phone number: _____

Email: _____

VERIFICATION OF STATEMENT

I, _____, as applicant for a development project, have reviewed the list of sites relating to hazardous wastes pursuant to Section 65962.5 of the California Government Code. The proposed site is not included on the list.

Print Name:

Signature

Date

Department of Toxic Substances – <https://www.envirostor.dtsc.ca.gov/public/> – Arvin, CA

Site Name	Site Type	Status	Address Description	City	Zip	County
Brown and Bryant, Inc. Arvin Facility	Federal Superfund	Active	600 S. Derby-	Arvin	93203	Kern
US EPA/Superfund Clean-Up - Div	Non-operating	Undergoing Closure	600 S. Derby-	Arvin	93203	Kern
US EPA/Superfund Clean-Up Div	Corrective Action	Refer: EPA	600 S. Derby-	Arvin	93203	Kern
New South School Project	School Investigation	No Further Action	Meyer Street/El Camino Drive	Arvin	93203	Kern

APPLICANTS ENVIRONMENTAL INFORMATION FORM

PROPERTY OWNER'S NAME: _____

Mailing Address: _____

Phone: Business () _____
 Home () _____ FAX () _____

APPLICANTS NAME: _____

Mailing Address: _____

Phone: Business () _____
 Home () _____ FAX () _____

This document will assist the Community Development Department in evaluating the proposed project and its potential environmental impacts. Complete and accurate information will facilitate the required environmental assessment and review and will minimize future requests for additional information. Please contact the Community Development Department, Planning Division at 661-606-6066 if there are any questions you may have in responding to the following questions or assessments.

PROJECT SITE INFORMATION

Property Address or Location: _____

Property Assessor's Parcel Number: _____

Property Dimensions: _____

Property Area: Square Footage: _____ Acreage: _____

Site Land Use: Undeveloped/Vacant: _____ Developed: _____

If developed, give building(s) square footage: _____

Existing Zoning of Project Site: _____

General Plan Designation: _____

Proposed General Plan Designation (if applicable): _____

YES NO IF YES TO ANY QUESTION, PLEASE PROVIDE SUPPORT INFORMATION

- 1. Change in existing features of any lakes or hills, or substantial alteration of ground contours.
- 2. Change in scenic views of vistas from existing residential areas or public lands or roads.
- 3. Change in pattern, scale or character of general area of project.
- 4. Significant amounts of solid waste or litter.
- 5. Change in dust, ash, smoke, fumes or odors in vicinity.
- 6. Change in lake, stream or ground water quality or quantity, or alteration of existing drainage patterns.
- 7. Substantial change in existing noise or vibration levels in the vicinity.
- 8. Site of filed land or on slope of 10 percent (10%) or more.
- 9. Use of disposal of potentially hazardous materials, such as toxic substances, flammable or explosives.

- 10. Substantial change in demand for municipal services (police, fire, water, sewage, etc.)
- 11. Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.)
- 12. Relationship to a larger project or series of projects.
- 13. Traffic Impact Analysis -Report per Part 1 – General Information Application – Special Studies and Services.
- 14. Archaeological Evaluation/Study per Part 1 - General Information Application – Special Studies and Services.
- 15. Water “Will Serve”
- 15. Air Quality Impact Study
- 16. Project subject to any Combing Zoning Districts such as Planned Unit Developments, Auto Parking, Architectural Design Zone, or MUO-Pedestrian Oriented Mix Use Overlay Zone:

ENVIRONMENTAL SETTING

Person Completing Information: _____

Telephone No.: _____

E-Mail Address: _____

Briefly describe the project site as it exists before the project, including information on topography, soil stability, plants and animals and any cultural, historical or scenic aspects. Describe any existing structures on the site and the use of the structures. Attach photographs of the site.

Attach additional pages if necessary.

Briefly describe the surrounding properties, including information on plants and animals, any cultural, historical or scenic aspects and the type of land use. Attach additional pages if necessary. Photos are helpful.

DESCRIBE ADJACENT ZONING AND EXISTING LAND USE WITHIN 300 FEET OF PROJECT SITE:

ZONE - EXISTING LAND USE (i.e. residential, commercial, industrial)

North: _____

South: _____

East: _____

West: _____

Describe the project site as it exists before the project, including information on topography, soil, stability, plants and animals, and any cultural, historical or scenic aspects (if applicable)

Are there any trees, bushes or shrubs on the project site? _____ Are any to be removed?

If yes, attach site plan indicating location, size and type of all trees, bushes and shrubs on the site that are proposed for removal (or show clearly on project site plan.) Will the project change any water body or ground water quality or quantity, or alter existing drainage patterns? _____ If yes, explain on a separate sheet of paper.

PROJECT CHARACTERISTICS

Site Conditions

If there are structures on the project site, attach site plan indicating location of structures and provide the following information:

Present Use of Existing Structure(s) _____

- Proposed Use of Existing Structure(s) _____
- Are any structures to be moved or demolished? _____ If yes, indicate on site plan which structures are proposed to be moved or demolished.
- Describe age, condition, size and architectural style of all existing on-site structures (include photos):

PROPOSED BUILDING CHARACTERISTICS

- Size of New Structure(s) or Building Addition(s) in gross square feet: _____
- Building Heights in feet (measured from ground to highest point): _____
- Height of other accessory structures, excluding buildings, measured from ground to highest point (i.e. antennas, mechanical equipment, light poles, etc): _____
- Project Site Coverage:

Building Coverage:	_____ Sq Ft.	_____ %
Landscaped Area:	_____ Sq. Ft.	_____ %
Paved Surface Area:	_____ Sq. Ft.	_____ %
Total:	_____ Sq. Ft.	100 %
- Exterior Building Materials: _____
- Exterior Building Colors: _____
- Roof Materials: _____
- Describe the type of exterior lighting proposed for the project (heights, intensity):

Building: _____

Parking: _____

Estimated Construction Starting Date: _____

Estimated Completion Date: _____

If the proposed is a component of an overall larger project describe the phases and show them on the site plan

FLOOD PLAN MANAGEMENT

Chapter 15.32 – Flood Plain Management Regulations is to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas - Does the proposed structure or improvements to be located within floodway, will the structure or improvement result in any increases in flood levels during the base flood discharge (100-year flood)? - If so, please identify the base flood elevation:

Base Flood Elevation: _____

Engineer's Certification: _____

Attach supporting documentation.

RESIDENTIAL PROJECTS

(As Applicable to Proposal)

Total Lots: _____ Total Dwelling Units: _____

Total Acreage: _____ New Density/Acre: _____

Gross Density/Acre: _____

Single Family	Two Family Duplex	Multi-Family Apartments	Multi-Family Condominiums
------------------	----------------------	----------------------------	------------------------------

Number of Acreage: _____

Square feet/Unit: _____

For Sale or Rent: _____

Price Range: _____

Type of Unit:

Studio:

1 Bedroom

2 Bedroom

3 Bedroom

COMMERCIAL, INDUSTRIAL, MANUFACTURING OR OTHER PROJECT

(Complete as Applicable to Proposal)

Type of Use(s) _____

Expected Influence: Regional _____ Citywide: _____ Neighborhood _____

Days and Hours of Operation: _____

Total Occupancy/Capacity of Building(s): _____

Total Number of Fixed Seats: _____ Total Number of Employees: _____

Anticipated Number of Employees Per Shift: _____

Square Footage of: Office Area _____

Warehouse Area _____

Sales Area _____ Storage Area _____ Loading Area _____

Total Number of Visitors/Customers on site at any one time: _____

Other Occupants (if applicable): _____

Will the proposed use involve any toxic or hazardous material or waste? If yes explain:

List any permits or approvals required for the project by State or Federal agencies:

Water

Land Use (gal/day)

Estimated Water Consumption Rates

Single-Family Residential

_____ gallons/day per unit

Multi-Family Residential

_____/3 bd unit; ____/2 bed unit; ____/1 bed unit

Offices

_____ gallons/day/1,000 s.f. floor area

Retail Commercial

_____ gallons/day/1,000 s.f. floor area

Service Commercial/Industrial

Variable - Please describe the water requirements for any service commercial or industrial uses in your project.

Number of Estimated gallons per day: _____

Source of Water: _____

SEWAGE

Land Use

Estimated Sewage Generation Rates (gal/day)

Single Family Residential

_____ gallons/day/unit

Multi-Family Residential _____gallons/day/unit or
gallons/day/resident
Commercial _____gallons/day/1,000 s.f. floor area
Office _____gallons/day/1,000 s.f. floor area
Industrial: Variable - Please describe the sewage requirements for any industrial uses in
your project. (General project = 2,500
gallons/day/acre

Estimate the amount (gallons/day) sewage to be generated: _____
Describe the type of sewage to be generated: _____
Will any special or unique sewage wastes be generated by this development?

SOLID WASTE

Land Us _____ Estimated Solid Waste Generation (lb/day) _____

Single Family Residential _____lbs/day/res.
Multi-Family Residential _____lbs/day/unit
Commercial _____lbs/500 s.f. floor area
Industrial: Variable - Please describe the projected solid waste to be generated by your
project.

Type: _____ Amount: _____

CERTIFICATION

We, as the Applicant/Agent for this proposal, I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability and that the facts, statements and information presented are true and correct to the best of my knowledge and belief.

Name: _____ Signature: _____

Date: _____