



CITY OF ARVIN

Community Development Department – Planning Division
141 Plumtree Drive, Arvin, CA 93203
Phone (661)854-6183 Fax (661)854-2969
mcuxum@arvin.org

Administrative Temporary (COVID-19) Permit – Outdoor Dining or Retail Operations

SECTION 1: Payment of Fees

Processing Fee:	\$50.00
Date Received	_____
Staff Person Name:	_____
Receipt No.	_____

SECTION 2: Applicant's Information

1. Name: _____
2. Address: _____
3. Email: _____
4. Phone number: _____

Section 3: Project Location:

1. Name: _____
2. Address: _____
3. Type of Business: _____

SECTION 4: Provide description of operations

SECTION 6: Photographs and plot plan

1. Provide a plot plan that shows the proposed layout of tables.
2. Provide photographs of outdoor area. Photographs can be submitted electronically to mcuxum@arvin.org
3. A summary of any tent or covering to be utilized
4. If a proposed tent is equal to or over 400 square feet, a tent permit will also be required from the Fire Department. Please contact the Fire Department directly with questions regarding tent permitting (661) 391-3310. Staff recommends using a vendor familiar with this process.
5. Upon receipt of the request, Staff will contact you to confirm and request clarification if needed. Please do not begin any outdoor operations without written confirmation from Staff that your request has been reviewed and authorized.

NOTICE: Depending on the location and complexity of the proposed request, additional materials may be required, including a site inspection from Staff.