

**REGULAR MEETING MINUTES**

**ARVIN CITY COUNCIL / SUCCESSOR AGENCY TO THE  
ARVIN COMMUNITY REDEVELOPMENT AGENCY / ARVIN HOUSING AUTHORITY /  
ARVIN PUBLIC FINANCING AUTHORITY**

**FEBRUARY 16, 2016**

**CALL TO ORDER @ 6:00PM**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL: All present.**

**1. Approval of Agenda as To Form.**

**Motion to approve Agenda with removal of Action Items 5E and 5G.**

Motion CM Ortiz                      Second CM Robles                      Vote 5-0

**2. PUBLIC COMMENTS**

**NONE**

**3. CITY COUNCIL PRESENTATION(S)**

**A. Presentation Regarding Virtual Solar Power Proposal  
Nick Weber - Solar City**

**4. CITY COUNCIL CONSENT AGENDA ITEM(S)**

**A. Approval of Demand Register(s) of January 30, 2016 – February 12, 2016.**

**B. Approval of Payroll Register(s) of February 08, 2016 and February 12, 2016.**

**C. Approval of the Minutes of the Regular Meeting of February 02, 2016 and  
Special Meeting of February 08, 2016.**

**D. Approval of Visa Card Charges for the Month of January 2016.**

Staff recommends approval of Consent Agenda.

**Motion to approve Consent Agenda Items 4A – 4D.**

Motion CM Ortiz                      Second CM Robles                      Vote 5-0

*C.V.*

**5. CITY COUNCIL ACTION ITEM(S)**

- A.** Consideration and Approval of Letter Dated February 16, 2016 to CalTrans and Rescinding the Letter Formerly Approved by the Arvin City Council on February 2, 2016 Regarding CMAQ Program Funded Roundabout at SR 184/SR223 Operational Improvement Project and Authorize the Mayor to Execute the Letter. (Mayor Flores)

Staff recommends consideration and direction from Council.

**Motion to approve the letter.**

**Motion Mayor Flores No second motion.**

**Motion dies due to lack of a second motion.**

**Motion to table this item to the following Council Meeting of March 1, 2016 to provide additional time to obtain additional information or documents regarding this project such as engineering plans, funding for traffic signal, study conducted that determined to place the roundabout at this location.**

Motion CM Gurrola Second MPT Madrigal Vote 5-0

- B.** Overview and Approval of A Resolution of the City Council of the City of Arvin to Approve the Economic Development Strategy Prepared for the City of Arvin. (City Manager)

Staff recommends approval of Resolution.

**Motion to approve Resolution.**

Motion CM Gurrola Second CM Robles Vote 5-0

**Resolution No. 2016-05**

- C.** Consideration and Adoption of Cooperative Agreement between CalTrans and City of Arvin to Improve Traffic Control at the Intersection of SR-223 and Derby St. in the City of Arvin. (City Engineer)

Staff recommends that the Council approve the Cooperative Agreement and authorize the Mayor to execute the agreement.

**Motion to approve the Cooperative Agreement and authorize the Mayor to execute the agreement.**

Motion CM Ortiz Second MPT Madrigal Vote 5-0

**Agreement No. 2016-05**

- D.** Consideration and Acceptance of Work Completed by Central Valley Asphalt and Notice of Completion for Construction of Campus Drive Rehabilitation Project (STPL 5370-024). (City Engineer)

Staff recommends Council to: (1) accept the work completed by Central Valley Asphalt, (2) approve the final contract amount, (3) authorize the execution and filing of the Notice of Completion, and (4) release the 5% retention to Central Valley Asphalt 35 days after recording of the Notice of Completion subject to any claims or liens filed during the 35 day period.

**Motion to (1) accept the work completed by Central Valley Asphalt, (2) approve the final contract amount, (3) authorize the execution and filing of the Notice of Completion, and (4) release the 5% retention to Central Valley Asphalt 35 days after recording of the Notice of Completion subject to any claims or liens filed during the 35 day period.**

Motion CM Ortiz                      Second MPT Madrigal                      Vote 5-0

- E. Consideration and Approval of Property Lease Agreement with Plank and Harvey Inc. (dba Cen-Cal Construction) and Authorizing the Execution of the Cooperative Agreement. (City Engineer)**

Staff recommends approval of property lease agreement.

**Above Action Item #5E removed from Agenda.**

- F. Consideration and Approval of A Resolution of the City Council of the City of Arvin Agreeing to Comply with All Conditions and Requirements Set Forth in the Certification and Assurances Documents and Applicable Statutes, Regulations and Guidelines For All Low Carbon Transit Operations ("LCTOP") Funded Transit Projects and Authorizing the City Manager to Review, Complete, Execute and Submit All Documents Required to Receive the LCTOP Funds, Including the Certifications and Assurances for the LCTOP. (Finance Director)**

Staff recommends approval of Resolution.

**Motion to approve Resolution.**

Motion CM Ortiz                      Second CM Gurrola                      Vote 5-0

**Resolution No. 2016-06**

- G. Consideration and Approval of New and Revised Job Descriptions and Related Salary Step Schedule Rates. (Finance Director / City Manager)**

Staff recommends the City Council:

- 1) Approve the new and revised job descriptions including their corresponding step schedule levels and authorize the Finance Director to post the revised step schedule on the City's website and authorize the City Manager to search for and hire candidates to fill the new positions.
- 2) Authorize to add the Community Development Director position to the classification schedule including the recommended salary range and job

description and authorize the City Manager to search for and hire a Community Development Director.

**Above Action Item #5G removed from Agenda.**

H. Consideration and Approval of Mid-Year Budget for FY '15-'16. (Finance Director)

Staff recommends approval of Mid-Year Budget for FY '15-'16.

**Motion to approve Mid-Year Budget for FY '15-'16.**

Motion CM Gurrola      Second MPT Madrigal      Vote 5-0

**6. SUCCESSOR AGENCY ITEM(S)**

A. Consideration and Approval of Settlement Agreement and Mutual Release between the Kern Community College District and the Successor Agency. (Finance Director)

Staff recommends approval of Settlement Agreement and Mutual Release.

**Motion to approve Settlement Agreement and Mutual Release between the Kern Community College District and the Successor Agency.**

Motion CM Gurrola      Second MPT Madrigal      Vote 5-0

**Agreement No. 2016-04**

**7. CITY COUNCIL DISCUSSION ITEM(S)**

A. Urgent Care at Jewett Square (Mayor Flores)

B. Homeless Assistance (Mayor Flores)

C. Assistance for Arvin Little League (Mayor Flores)

**8. CITY COUNCIL STAFF REPORTS**

**9. CITY COUNCIL MEMBER COMMENTS**

**10. ADJOURNED@ 8:30PM**

Respectfully Submitted,



Cecilia Vela, City Clerk