

REGULAR MEETING MINUTES

**ARVIN CITY COUNCIL / SUCCESSOR AGENCY TO THE
ARVIN COMMUNITY REDEVELOPMENT AGENCY / ARVIN HOUSING AUTHORITY /
ARVIN PUBLIC FINANCING AUTHORITY**

MARCH 01, 2016

CALL TO ORDER @ 6:00PM

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL: All present.

1. Approval of Agenda as To Form.

Motion to approve Agenda.

Motion CM Gurrola Second CM Ortiz Vote 5-0

2. PUBLIC COMMENTS

NONE

3. CITY COUNCIL CONSENT AGENDA ITEM(S)

A. Approval of Demand Register(s) of February 13, 2016 – February 26, 2016.

B. Approval of Payroll Register(s) of February 26, 2016.

C. Approval of the Minutes of the Regular Meeting of February 16, 2016.

Staff recommends approval of Consent Agenda.

Motion to approve Consent Agenda Items 3A – 3C.

Motion CM Ortiz Second CM Robles Vote 5-0

4. CITY COUNCIL PUBLIC HEARING ITEM(S)

A. Public Hearing to Consider and Select Projects to Include in the Community Development Block Grant (CDBG) Application. (Sonia Hall – Grant Writer)

Staff recommends to open public hearing, allow for public testimony, close hearing and review potential projects and select projects for inclusion in the CDBG application and direct staff to proceed with preparing an application; or provide additional direction to staff.

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Hearing opened.
No testimony.
Hearing closed.

Motion to include the following three (3) projects in the CDBG application and direct staff to proceed with preparing an application:

- 1) **Public Improvement – Walnut Street Improvement \$1.5 million.**
- 2) **Housing – Homeownership Assistance \$400,000**
- 3) **Planning and Technical Assistance Study – Sphere of Influence \$100,000**

Motion Mayor Flores Second CM Robles Vote 5-0

5. CITY COUNCIL ACTION ITEM(S)

- A. Consideration of Presentation from Matt Constantine from the Kern County Department of Public Health and Discussion and Direction Regarding Amending the Arvin Municipal Code to Include Ordinances Related to Food Safety Education, Tobacco Retailer's Permit, and Psychoactive Bath Salts, Psychoactive Herbal Incense (Spice), and Other Synthetic Drugs. (City Manager)**

Staff recommends to consider presentation, discuss the item and provide direction to Staff.

Motion to direct Staff to work on this item in a timely manner to have the Ordinances included into the Arvin Municipal Code.

Motion Mayor Flores Second MPT Madrigal Vote 5-0

- B. Consideration and Approval of Letter Dated February 16, 2016 to CalTrans and Rescinding the Letter Formerly Approved by the Arvin City Council on February 2, 2016 Regarding CMAQ Program Funded Roundabout at SR184/SR223 Operational Improvement Project and Authorize the Mayor to Execute the Letter. (Mayor Flores)**

Staff recommends consideration and direction from Council.

Motion to approve Letter Dated February 16, 2016 to CalTrans and Rescinding the Letter Formerly Approved by the Arvin City Council on February 2, 2016 Regarding CMAQ Program Funded Roundabout at SR184/SR223 Operational Improvement Project and Authorize the Mayor to Execute the Letter.

Motion Mayor Flores Second CM Robles Vote 5-0

- C. Consideration and Approval of Arvin Chamber of Commerce Special Event Permit for a Fee of \$1,500 to Include Use of Smothermon Park and Pavilion, Use of Utilities, and for Public Safety and Public Works Assistance from the City of Arvin for the Wildflower Festival during April 18, 2016 – April 25, 2016. (Police Chief)**

Staff recommends approval of the special event permit for the Wildflower Festival Event for a fee of \$1,500.

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Motion to approve the special event permit for the Wildflower Festival Event for a fee of \$1,500.

Motion CM Ortiz Second Mayor Flores Vote 5-0

- D. Consideration and Approval of Use of Arvin Veteran's Hall for Domestic Violence Presentation by District Attorney's Office, Lisa Green. (Mayor Flores)

Staff recommends consideration and direction from Council.

Motion to approve Use of Arvin Veteran's Hall for Domestic Violence Presentation by District Attorney's Office, Lisa Green.

Motion CM Ortiz Second MPT Madrigal Vote 5-0

- E. Consideration and Approval of Use of Arvin Veteran's Hall for Fraud Prevention Presentation by Kern County Deputy District Attorney, David Wolf. (Mayor Flores)

Staff recommends consideration and direction from Council.

Motion approve Use of Arvin Veteran's Hall for Fraud Prevention Presentation by Kern County Deputy District Attorney, David Wolf.

Motion CM Ortiz Second MPT Madrigal Vote 5-0

- F. Consideration and Direction to Staff to Contact Kern Council of Governments (KernCOG) Regarding Availability of and Utilization of Grant Writer to Apply for City Grants at No Cost to City of Arvin and Report Back to Council. (Mayor Flores)

Staff recommends consideration and direction from Council.

Motion to continue communication with Kern Council of Governments (KernCOG) for utilization of grant writing services.

Motion CM Ortiz Second CM Flores Vote 4-1 (MPT Madrigal voted No)

- G. Consideration and Approval of Grant Agreement with Rural Communities Assistance Corporation (RCAC) and City of Arvin to Provide Funding to City of Arvin for the Installation of Water Bottle Filling Stations "TAPs" to Increase Access and Consumption of Safe Drinking Water in Arvin; and Authorizing the Waiver of Encroachment Permit Fees. (City Engineer)

Staff recommends to approve Agreement; authorize the Mayor to execute the Grant Agreement and waive the encroachment permit fees.

Motion to approve Agreement; authorize the Mayor to execute the Grant Agreement and waive the encroachment permit fees.

Motion CM Ortiz Second CM Gurrola Vote 5-0

Agreement No. 2016-06

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- H. Consideration and Approval of Grant Agreement with Rural Communities Assistance Corporation (RCAC) Pursuant to RCAC's Contract 14-667-550 with the State Water Resources Control Board to Provide Funding to City of Arvin for the Installation of Point of Use (POU) Water Treatment Filter Systems for Arsenic to Increase Access and Consumption of Safe Drinking Water in Arvin; and Authorizing the Waiver of Encroachment Permit Fees. (City Engineer)

Staff recommends to approve Agreement; authorize the Mayor to execute the Grant Agreement and waive the encroachment permit fees.

Motion to approve Agreement; authorize the Mayor to execute the Grant Agreement and waive the encroachment permit fees.

Motion CM Gurrola Second Mayor Flores Vote 5-0
Agreement No. 2016-07

- I. Consideration and Approval of Task Order No. 1604 Pursuant to the City Engineering Services Agreement #2013-32 between Quad Knopf, Inc. and the City of Arvin for the Engineering Design and Construction Support for the Walnut Street Project Extension and Interconnection Between Varsity & Bear Mountain Blvd. and Extended from Bear Mountain Blvd. to Grapevine Ave. (City Engineer)

Staff recommends approval of Task Order No. 1604.

Motion to approve Task Order No. 1604.

Motion CM Ortiz Second CM Robles Vote 5-0

- J. Consideration and Approval of Task Order No. 1605 Pursuant to the City Engineering Services Agreement #2013-32 between Quad Knopf, Inc. and the City of Arvin for the Engineering Design and Construction Support for Modification to the Garden in the Sun Project to Accommodate for Funding Requirements (Prop 84 Parks Grant). (City Engineer)

Staff recommends approval of Task Order No. 1605.

Motion approve Task Order No. 1605.

Motion CM Ortiz Second MPT Gurrola Vote 5-0

- K. Consideration and Approval of Task Order No. 1606 Pursuant to the City Engineering Services Agreement #2013-32 between Quad Knopf, Inc. and the City of Arvin for the Engineering Design and Construction Support for General Engineering Work. (City Engineer)

Staff recommends approval of Task Order No. 1606.

Motion to approve Task Order No. 1606.

Motion CM Ortiz Second MPT Gurrola Vote 5-0

- L. Consideration and Approval of New and Revised Job Descriptions and Related Salary Step Schedule Rates. (Finance Director / City Manager)

Staff recommends the City Council:

- 1) Approve the new and revised job descriptions including their corresponding step schedule levels and authorize the Finance Director to post the revised step schedule on the City's website and authorize the City Manager to search for and hire candidates to fill the new positions.
- 2) Authorize to add the Community Development Director position to the classification schedule including the recommended salary range and job description and authorize the City Manager to search for and hire a Community Development Director.

Motion to approve Staff's recommendation items #1 & #2 as stated above.

Motion CM Gurrola Second MPT Madrigal Vote 4-1 (Mayor Flores voted No)

6. CITY COUNCIL DISCUSSION ITEM(S)

- A. Discussion Regarding Goalies, Nets, and Basketball Court for Smothermon Park. (Mayor Flores)
- B. Discussion and Resolution to Issue Regarding Maintenance and Ownership of Non-City Owned Property on Southwest Corner of Kovacevich Park. (Mayor Flores)
- C. Discussion Regarding Bleachers and Lighting for Basketball Court Area at Kovacevich Park. (Mayor Flores)

Motion to table above Discussion Items 6A, 6B & 6C to the following regular City Council Meeting of March 15, 2016.

7. CITY COUNCIL STAFF REPORTS

8. CITY COUNCIL MEMBER COMMENTS

9. SUCCESSOR AGENCY CLOSED SESSION ITEM(S)

- A. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Govt. Code § 54956.8)
Property: North side of Bear Mountain Blvd. between A St. & B St.; APNs 190-130-14-00, 190-130-15-00; and 190-130-27-00.
Successor Agency Negotiator: Alfonso Noyola, Executive Director
Buyer: Jhaj & Brar Investment Inc.
Under negotiation: Price and terms of payment.

SUCCESSOR AGENCY CLOSED SESSION REPORT BY LEGAL COUNSEL:

No reportable action.

10. CITY COUNCIL CLOSED SESSION ITEM(S)

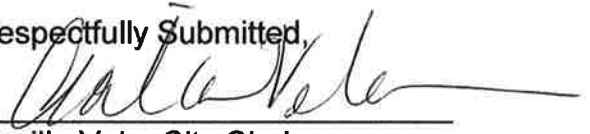
A. PUBLIC EMPLOYMENT (Pursuant to Government Code, § 54957(b)(1))
Title: Chief of Police

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code, § 54957(b)(1))
Position: City Manager

CLOSED SESSION REPORT BY CITY ATTORNEY:
No reportable action.

11. ADJOURNED @ 11:30PM

Respectfully Submitted,



Cecilia Vela, City Clerk