



**REGULAR MEETING AGENDA  
OF THE  
ARVIN CITY COUNCIL / SUCCESSOR AGENCY TO THE  
ARVIN COMMUNITY REDEVELOPMENT AGENCY / ARVIN HOUSING  
AUTHORITY / ARVIN PUBLIC FINANCING AUTHORITY**

**TUESDAY FEBRUARY 06, 2018 6:00p.m.  
CITY HALL COUNCIL CHAMBERS  
200 CAMPUS DRIVE, ARVIN**

**CALL TO ORDER**

Mayor Jose Gurrola

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

\*\*\*\*\*

**ROLL CALL**

Jose Gurrola	Mayor
Jess Ortiz	Mayor Pro Tem
Jazmin Robles	Councilmember
Erika Madrigal	Councilmember
Gabriela Martinez	Councilmember

\*\*\*\*\*

**STAFF**

Alfonso Noyola	City Manager
Shannon L. Chaffin	City Attorney – Aleshire & Wynder
Jeff Jones	Finance Director
Richard G. Breckinridge	Chief of Police
Adam Ojeda	City Engineer – DeWalt Corporation
Cecilia Vela	City Clerk

## **PUBLIC COMMENTS:**

The meetings of the City Council and all municipal entities, commissions, and boards (“the City”) are open to the public. At regularly scheduled meetings, members of the public may address the City on any item listed on the agenda, or on any non-listed matter over which the City has jurisdiction. At special or emergency meetings, members of the public may only address the City on items listed on the agenda. The City may request speakers to designate a spokesperson to provide public input on behalf of a group, based on the number of people requesting to speak and the business of the City.

In accordance with the Brown Act, all matters to be acted on by the City must be posted at least 72 hours prior to the City meeting. In cases of an emergency, or when a subject matter needs immediate action or comes to the attention of the City subsequent to the agenda being posted, upon making certain findings, the City may act on an item that was not on the posted agenda.

## **AGENDA STAFF REPORTS AND HANDOUTS:**

Staff reports and other disclosable public records related to open session agenda items are available at City Hall, 200 Campus Drive, Arvin, CA 93203 during regular business hours.

## **CONDUCT IN THE CITY COUNCIL CHAMBERS:**

### **Rules of Decorum for the Public**

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, clapping, whistling, stamping of feet or other acts which disturb, disrupt, impede or otherwise render the orderly conduct of the City meeting infeasible. A member of the audience engaging in any such conduct shall, at the discretion of the presiding officer or a majority of the City, be subject to ejection from the meeting per Gov. Code Sect. 54954.3(c).

### **Removal from the Council Chambers**

Any person who commits the following acts in respect to a meeting of the City shall be removed from the Council Chambers per Gov. Code Sect. 54954.3(c).

- (a) Disorderly, contemptuous or insolent behavior toward the City or any member thereof, tending to interrupt the due and orderly course of said meeting;
- (b) A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting;
- (c) Disobedience of any lawful order of the Mayor, which shall include an order to be seated or to refrain from addressing the City; and
- (d) Any other unlawful interference with the due and orderly course of said meeting.

---

### **AMERICANS with DISABILITIES ACT:**

In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk’s office, (661) 854-3134. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**1. Approval of Agenda as To Form.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call: CM Robles \_\_\_\_\_ CM Madrigal \_\_\_\_\_ CM Martinez \_\_\_\_\_ MPT Ortiz \_\_\_\_\_ Mayor Gurrola \_\_\_\_\_

**2. PUBLIC COMMENTS**

(This is the opportunity for the public to address the City Council on any matter on the agenda or any item of interest to the public that is within the subject matter jurisdiction of the City Council.)

**3. PRESENTATION(S)**

**A. Proclamation Proclaiming February 2018 as Safely Surrender Baby Awareness Month in the City of Arvin**

Heidi Carter-Escudero - Department of Human Services

**4. CONSENT AGENDA ITEM(S)**

**A. Approval of Demand Register(s) of January 13, 2018 – February 01, 2018.**

**B. Approval of Payroll Register(s) of January 26, 2018.**

**C. Approval of the Minutes of the Regular Meeting(s) of January 16, 2018.**

**D. Approval of a Proclamation Proclaiming February 2018 as Safely Surrender Baby Awareness Month in the City of Arvin.**

**E. Approval of A Resolution of the City Council of the City of Arvin Initiating Proceedings Pursuant to the Landscaping and Lighting Act of 1972 for the Annexation of Tract 5816 Phase 10, Tract 5816 Phase 10B, Tract 7321, Garden in the Sun Park, and the Walnut Street Extension Project Into Landscaping and Lighting Maintenance District No. 2 and to Review the Improvements and Assessments for Fiscal Year 2018-19, and to Set a Public Hearing for a Future Date.**

Staff recommends approval of Consent Agenda.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call: CM Robles \_\_\_\_\_ CM Madrigal \_\_\_\_\_ CM Martinez \_\_\_\_\_ MPT Ortiz \_\_\_\_\_ Mayor Gurrola \_\_\_\_\_

**5. MID-YEAR OPERATING BUDGET REVIEW FY 17-18 (Finance Director)**

**6. STAFF REPORTS**

- A. [Annual Capital Improvement Projects Update – Engineering](#) (City Engineer)

**7. COUNCIL MEMBER COMMENTS**

**8. CLOSED SESSION ITEM(S)**

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code § 54957(b)(1)  
Position: City Manager
  
- B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Pursuant to Government Code § 54956.9)  
Significant Exposure to Litigation Pursuant to Paragraphs (2) or (3) of Subdivision (d) of Section 54956.9  
One Potential Case
  
- C. CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code, § 54957.6):  
City Negotiator: Alfonso Noyola, City Manager and Pawan Gill, Human Resources Administrator  
Employee Organizations: Arvin Police Officers Association (APOA) and Central California Association of Public Employees SEIU Local 521.

**9. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the Arvin City Council Chambers Bulletin Board not less than 72 hours prior to the meeting. Dated February 01, 2018.



---

Cecilia Vela, City Clerk



Dena Murphy  
Director

January 29, 2018

City of Arvin

**PROCLAIM FEBRUARY 2018 AS SAFELY SURRENDER BABY  
AWARENESS MONTH IN THE CITY OF ARVIN  
(Fiscal Impact: None)**

The purpose of this letter is to ask the City of Arvin to proclaim February 2018 as Safely Surrender Baby Awareness Month and to advise the community of planned events to highlight the importance of the Safely Surrendered Baby Law.

The Safely Surrendered Baby Law responds to the increasing number of newborn infant deaths due to abandonment in unsafe locations. First created in January 2001, the law's intent is to save the lives of newborn infants at risk of abandonment by encouraging parents or persons with lawful custody to safely surrender the infant within 72 hours of birth, with no questions asked. ***In Kern County there have been 63 babies Safely Surrendered since 2006.***

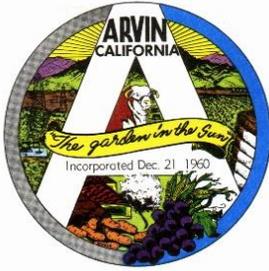
In Kern County, a newborn baby can be safely surrendered into the hands of any hospital emergency room or Fire Station staff. The Safely Surrendered Baby Coalition, under the coordination of the Department of Human Services, works to educate Kern County residents about this important law. The coalition is made up of a small group of dedicated individuals representing a long list of agencies, non-profits, hospitals, and stakeholders, including First Five Kern, Bakersfield City Fire Department, the Kern County Fire Department, Kern Medical, Mercy & Memorial Hospitals, San Joaquin Community Hospital & Clinica Sierra Vista, to name a few.

Therefore, we hope that you will proclaim February as Safely Surrendered Baby Awareness Month, prepare a proclamation and make presentation at a City Council Meeting in the Month of February.

Sincerely,

Heidi Carter-Escudero,  
Chair - Safely Surrendered Baby Coalition  
Kern County Department of Human Services

Tel 661.631.6000 Fax 661.631.6631 TTY 800.735.2929  
100 E. California Avenue P.O. Box 511 Bakersfield, CA 93302 [www.KCDHS.org](http://www.KCDHS.org)



## PROCLAMATION

### Safe Surrendered Baby Awareness Month – February 2018

Whereas, the Safely Surrendered Baby Law (SSB) was implemented on January 1, 2001, with the intent to prevent harm and possible death to newborns, and Governor Schwarzenegger signed legislation extending the SSB Law permanently as of January 1, 2006.

Whereas, the intent of the laws is to save the lives of newborn infants at risk of abandonment by encouraging parents or persons with lawful custody to safely surrender the infant within 72 hours of birth, with no questions asked; and

Whereas, since 2006, 63 newborns have been safely surrendered in Kern County; and

Whereas, in Arvin and throughout Kern County, a newborn baby can be safely surrendered into the hands of any hospital emergency room or Fire Station staff; and

Whereas, the Safely Surrendered Baby Coalition, under the coordination of the Department of Human Services, works to educate Arvin Citizens and all Kern County residents about this important law. The coalition is made up of a small group of dedicated individuals representing a long list of agencies, non-profits, hospitals, and stakeholders, including First Five Kern, the Kern County Fire Department and Clinica Sierra Vista, to name a few.

Now, therefore, on behalf of all the citizens of the City of Arvin, I am honored to declare February 2018, as Safe Surrendered Baby Awareness Month in the City of Arvin and recognize the work being done by the Safely Surrendered Baby Coalition.

In Witness Whereof, We have hereunto set my hand and caused to be affixed the seal of the City of Arvin, California, this 06<sup>th</sup> day of February 2018.

---

Jose Gurrola, Mayor  
City of Arvin

# Edit List of Invoices - Summary

DEMAND LIST 01.25.2018

Date: 01/29/2018

Time: 8:18 am

Page: 1

City of Arvin

Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
46016	A1 BATTERY		01/03/2018		01/03/2018	AIMPOINT OPTICAL BATTERY	
		62247					13.86
46029	A1 BATTERY		01/26/2018		01/26/2018	BATTERY REPLACEMENT-POLICE	
		62379					69.28
						Vendor Total:	83.14
46022	ACC BUSINESS		01/26/2018		01/26/2018	INTERNET ACCESS A#1205939	
		180112463					2,159.60
						Vendor Total:	2,159.60
46017	ACCELA INC.		01/24/2018		01/24/2018	LEGISLATIVE MANAGEMENT	
		INV-ACC36572					561.00
						Vendor Total:	561.00
46023	ACTION LOCKSMITH		01/26/2018		01/26/2018	LOCKSMITH SVC. POLICE DEPT.	
		0001158					38.58
46024	ACTION LOCKSMITH		01/26/2018		01/26/2018	LOCKSMITH SVC. -M&I DEPT.	
		0001157					103.89
46025	ACTION LOCKSMITH		01/26/2018		01/26/2018	LOCKSMITH SVC. POLICE DEPT.	
		0001219					74.29
						Vendor Total:	216.76
46026	ADVANCED PLUMBING		01/26/2018		01/26/2018	PLUMBING SVC. DIGIORGIO PARI	
		205457					329.40
46027	ADVANCED PLUMBING		01/26/2018		01/26/2018	PLUMBING SVC. SMOTHERMAN F	
		205863					737.96
						Vendor Total:	1,067.36
46018	AIRGAS WEST		01/24/2018		01/24/2018	RENT CYL IND. LARGE OXYGEN/	
		9950546564					69.75
						Vendor Total:	69.75
46019	AMERICAN BUSINESS MACHINES		01/24/2018		01/24/2018	CONTRACT REVEWAL	
		363988					1,251.35
46030	AMERICAN BUSINESS MACHINES		01/26/2018		01/26/2018	TONER-TRANSIT DEPT.	
		367407					8.00
						Vendor Total:	1,259.35
46020	ARVIN LIONS CLUB		01/24/2018		01/24/2018	LIONS CLUB MEMBERSHIP	
		DUES CITY MANAGER 01.01.18					175.00
						Vendor Total:	175.00
46033	AT&T MOBILITY		01/26/2018		01/26/2018	CELLPHONES SVC. M&I DEPT.	
		287251442687X12282017					208.14
						Vendor Total:	208.14
46031	AT&T		01/26/2018		01/26/2018	CALNET 3 A#9391059040	
		10717918					103.30
46032	AT&T		01/26/2018		01/26/2018	CALNET 3 #9391060015	
		10718149					186.60
						Vendor Total:	289.90
46034	BAKERSFIELD CALIFORNIAN	1ARV54	01/26/2018		01/26/2018	12 MO. SUBSCRIPTION	
		ACCT#3237238 2.5.18					157.33
						Vendor Total:	157.33
46035	BAKERSFIELD VETERINARY		01/26/2018		01/26/2018	VETERINARY SVC. 10.27.17	
		242258					214.76
						Vendor Total:	214.76
46037	BLUE SHIELD OF CALIFORNIA		01/26/2018		01/26/2018	MEDICAL INSURANCE FEB. 2018	
		180150032802					14,180.01

# Edit List of Invoices - Summary

DEMAND LIST 01.25.2018

Date: 01/29/2018

Time: 8:18 am

Page: 2

City of Arvin

Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
Vendor Total:							14,180.01
46036	BRECKINRIDGE, RICHARD "JERRY"		01/26/2018		01/26/2018	KERN CHIEF'S EXECUTIVE	
						KERN CHIEFS EXECUTIVE 2/21-23	260.00
Vendor Total:							260.00
46021	BUSINESS LICENSE REFUND		01/26/2018		01/26/2018	BUSINESS LICENSE REIMBURSEI	
						RECEIPT#26900	26.00
Vendor Total:							26.00
46043	C & T AUTOMOTIVE, INC		01/26/2018		01/26/2018	MAINTENANCE FLEET#269	
		900023312					94.87
46044	C & T AUTOMOTIVE, INC		01/26/2018		01/26/2018	MAINTENANCE FLEET#260	
		900023338					94.87
46045	C & T AUTOMOTIVE, INC		01/26/2018		01/26/2018	MAINTENANCE FLEET#264	
		900023354					45.12
46046	C & T AUTOMOTIVE, INC		01/26/2018		01/26/2018	MAINTENANCE FLEET#279	
		900023433					367.75
46047	C & T AUTOMOTIVE, INC		01/26/2018		01/26/2018	MAINTENANCE FLEET#277	
		900023357					45.12
46048	C & T AUTOMOTIVE, INC		01/26/2018		01/26/2018	MAINTENANCE FLEET#274	
		900023451					138.75
46049	C & T AUTOMOTIVE, INC		01/26/2018		01/26/2018	MAINTENANCE FLEET#271	
		900023438					34.50
46050	C & T AUTOMOTIVE, INC		01/26/2018		01/26/2018	MAINTENANCE FLEET#263	
		900023345					49.75
Vendor Total:							870.73
46040	CA. DEPARTMENT OF JUSTICE		01/26/2018		01/26/2018	FINGERPRINT SVC. POLICE DEP1	
		264412					389.00
Vendor Total:							389.00
46039	RYAN CALDERON		01/26/2018		01/26/2018	ELECTRONIC SURVEILLANCE CO	
						POST IV COURSE 2.6.18	110.00
Vendor Total:							110.00
46041	CALIFORNIA DEPARTMENT OF TAX		01/26/2018		01/26/2018	FUEL USAGE TAX 10.1-12.31.17	
						4TH QUATER. 2017 FUEL USAGE	1,100.44
Vendor Total:							1,100.44
46038	CALIFORNIA DEPARTMENT OF		01/26/2018		01/26/2018	REFUND VETS HALL RENTAL	
						RECEIPT#30065	350.00
Vendor Total:							350.00
46103	CALIFORNIA PEACE OFFICERS ASOC		01/26/2018		01/26/2018	DISPATCHER SUZANNE MENDOZ	
						POST PLAN III COURSE 2.1-2.2	250.00
Vendor Total:							250.00
46042	CENTRAL CALIF. ASSOC. PUBLIC		01/26/2018		01/26/2018	UNION DUES 1.12.18	
						COA UNION DUES 1.12.18	719.52
Vendor Total:							719.52
46051	CLARK PEST CONTROL		01/26/2018		01/26/2018	PEST CONTROL-JAILSIDE	
						A#01-00963793 1.3.18	150.00
46052	CLARK PEST CONTROL		01/26/2018		01/26/2018	PEST CONTROL-TRANSIT	
						A#01-01070089 1.3.18	72.00
46053	CLARK PEST CONTROL		01/26/2018		01/26/2018	PEST CONTROL-COMM.DEV.DEP'	
						A#01-01029035 1.3.18	72.00
Vendor Total:							294.00
46054	CLEAN CUT LANDSCAPE MANAGEMENT		01/26/2018		01/26/2018	LANDSCAPE MAINTENANCE LLM1	
						1135	2,500.00

## Edit List of Invoices - Summary

DEMAND LIST 01.25.2018

Date: 01/29/2018

Time: 8:18 am

Page: 3

City of Arvin

Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
46055	CLEAN CUT LANDSCAPE MANAGEMENT	1136	01/26/2018		01/26/2018	LANDSCAPE MAINTENANCE LLMI	550.00
						Vendor Total:	3,050.00
46056	CODE 3 UNIFORMS	12117	01/26/2018		01/26/2018	UNIFORM MOD.-POLICE DEPT.	677.97
46057	CODE 3 UNIFORMS	12357	01/26/2018		01/26/2018	UNIFORM MOD.-POLICE DEPT.	654.69
46058	CODE 3 UNIFORMS	14060	01/26/2018		01/26/2018	UNIFORM MOD.-POLICE DEPT.	264.49
						Vendor Total:	1,597.15
46059	COMMUNICATION ENTERPRISES	1093564	01/26/2018		01/26/2018	LTR 450 PAMPA DISPATCH-TRANS	135.00
46060	COMMUNICATION ENTERPRISES	1093565	01/26/2018		01/26/2018	LTR 450 PAMPA DISPATCH	165.00
						Vendor Total:	300.00
46061	COMPLETE HARDWARE STORE & MORE	171900	01/26/2018		01/26/2018	SHOP TOOL-M&I DEPT.	10.80
46062	COMPLETE HARDWARE STORE & MORE	172014	01/26/2018		01/26/2018	BOARD 612 WALNUT ST. M&I DEP	30.82
46063	COMPLETE HARDWARE STORE & MORE	172775	01/26/2018		01/26/2018	PPE FOR PERSONNEL-M&I DEPT.	43.28
						Vendor Total:	84.90
46064	COPOWER	717460	01/26/2018		01/26/2018	CHIRO SVC. FEB 2018	182.42
						Vendor Total:	182.42
46065	CORELOGIC SOLUTIONS, LLC	81862674	01/26/2018		01/26/2018	METROSCAN MONTHLY DUES	137.50
						Vendor Total:	137.50
46099	COUNTY OF KERN	1160-00202	01/26/2018		01/26/2018	CJIS OCTOBER2017-DECEMBER :	210.00
						Vendor Total:	210.00
46066	DEPARTMENT OF JUSTICE	275969	01/26/2018		01/26/2018	FINGERPRINTING SVC. DEC. 2017	496.00
						Vendor Total:	496.00
46067	DEPARTMENT OF TRANSPORTATION	SL180491	01/26/2018		01/26/2018	SIGNLS & LIGHTING OCT-DEC 2017	468.06
						Vendor Total:	468.06
46068	DEWALT CORPORTATION	1085829	01/26/2018		01/26/2018	17-177 WALNUT ST. CLOSEOUT S	810.00
						Vendor Total:	810.00
46073	DIAMOND IT PREPAID USE 28-397	20880	01/26/2018		01/26/2018	PREPAID IT SERVICES	0.00
46074	DIAMOND IT PREPAID USE 28-397	20879	01/26/2018		01/26/2018	PREPAID IT SERVICES	0.00
						Vendor Total:	0.00
46069	DIAMOND TECHNOLOGIES, INC	20780	01/26/2018		01/26/2018	1 YR WARRANTY RENEWAL	1,248.00
46070	DIAMOND TECHNOLOGIES, INC	20792	01/26/2018		01/26/2018	OFFICE 365 SVC. DEC. 2017	827.40
46071	DIAMOND TECHNOLOGIES, INC	20793	01/26/2018		01/26/2018	ANTI VIRUS AGREEMENT	134.20

H - Hand Check

# Edit List of Invoices - Summary

DEMAND LIST 01.25.2018

Date: 01/29/2018

Time: 8:18 am

Page: 4

City of Arvin

Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
46072	DIAMOND TECHNOLOGIES, INC	20925	01/26/2018		01/26/2018	IT SERVICE 1.12.18	186.68
						Vendor Total:	2,396.28
46075	DOLORES HUERTA FOUNDATION		01/26/2018		01/26/2018	REIMBURSEMENT VET'S RENTAL	
		REFUND RECEIPT#13539					350.00
						Vendor Total:	350.00
46076	FEDEX		01/26/2018		01/26/2018	FEDEX SVC. 1.12.18	
		6-061-17931					45.79
						Vendor Total:	45.79
46077	FRANCHISE TAX BOARD		01/26/2018		01/26/2018	GARNISHMENT 1.12.18	
		GARNISHMENT 1.12.18					150.00
						Vendor Total:	150.00
46078	GENERAL OFFICE		01/26/2018		01/26/2018	METER READING SVC PD&COMM	
		12518					281.54
						Vendor Total:	281.54
46085	JORGE GONZALEZ		01/26/2018		01/26/2018	ELECTRONIC SURVEILLANCE CE	
		POST COURSE 2.6.18					110.00
						Vendor Total:	110.00
46079	GRAINGER		01/26/2018		01/26/2018	M&I DEPT. SUPPLIES	
		9663300797					19.08
						Vendor Total:	19.08
46080	JOSEPH HUGGETT		01/26/2018		01/26/2018	PERISHABLE SKILLS COURSE	
		POST COURSE 2.20.18-2.22.18					260.00
						Vendor Total:	260.00
46082	INDEPENDENT FIRE & SAFETY		01/26/2018		01/26/2018	SEMI-ANNUAL MAINT. SVC. SENIC	
		33912					163.45
46083	INDEPENDENT FIRE & SAFETY		01/26/2018		01/26/2018	SEMI-ANNUAL MAINT. SVC. ADOB	
		33913					163.45
						Vendor Total:	326.90
46084	INTERNATIONAL INSTITUTE OF		01/26/2018		01/26/2018	ANNUAL MEMBERSHIP 3.31.19	
		ANNUAL MEMBERSHIP FEE 3.31.19					160.00
						Vendor Total:	160.00
46105	IXII GROUP		01/26/2018		01/26/2018	MONROY, CESAR	
		POST PLAN IV 2.26.18-2.28.18					250.00
						Vendor Total:	250.00
46086	JIM BURKE FORD		01/26/2018		01/26/2018	MAINTENANCE FLEET#252	
		160241					4,011.65
						Vendor Total:	4,011.65
46087	JTS TRUCKING REPAIR		01/26/2018		01/26/2018	MAINTENANCE FLEET#209	
		211230					256.85
46088	JTS TRUCKING REPAIR		01/26/2018		01/26/2018	MAINTENANCE FLEET#207	
		211231					97.20
46089	JTS TRUCKING REPAIR		01/26/2018		01/26/2018	MAINTENANCE FLEET#205	
		211285					568.56
46090	JTS TRUCKING REPAIR		01/26/2018		01/26/2018	MAINTENANCE FLEET#207	
		211286					219.87
46091	JTS TRUCKING REPAIR		01/26/2018		01/26/2018	MAINTENANCE FLEET#110	
		211287					233.09
46092	JTS TRUCKING REPAIR		01/26/2018		01/26/2018	MAINTENANCE FLEET#207	
		211397					294.30

H - Hand Check

**Edit List of Invoices - Summary**

DEMAND LIST 01.25.2018

Date: 01/29/2018

Time: 8:18 am

Page: 5

City of Arvin

Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
46093	JTS TRUCKING REPAIR		01/26/2018		01/26/2018	MAINTENANCE FLEET#209	
		211627					152.52
46094	JTS TRUCKING REPAIR		01/26/2018		01/26/2018	MAINTENANCE FLEET#211	
		211674					197.52
46095	JTS TRUCKING REPAIR		01/26/2018		01/26/2018	MAINTENANCE FLEET#211	
		211817					1,363.82
46096	JTS TRUCKING REPAIR		01/26/2018		01/26/2018	MAINTENANCE FLEET#211	
		211818					178.33
46097	JTS TRUCKING REPAIR		01/26/2018		01/26/2018	MAINTENANCE FLEET#207	
		211829					391.11
						Vendor Total:	3,953.17
46098	KAISER PERMANENTE		01/26/2018		01/26/2018	MEDICAL INSURANCE FEB. 2018	
		CUST ID#000300785-0000 2.5.18					24,670.45
						Vendor Total:	24,670.45
46028	KERN COUNTY ANIMAL SERVICES		01/26/2018		01/26/2018	VET SVC. JULY 2017 - SEP. 2017	
		VET. SVC. JULY-SEP. 2017					30,000.00
						Vendor Total:	30,000.00
46100	KERN PRINT SERVICES		01/26/2018		01/26/2018	OFFICE SUPPLIES-POLICE DEPT	
		39973					438.06
						Vendor Total:	438.06
46101	LEAGUE OF CA CITIES SSJVD		01/26/2018		01/26/2018	MEMBERSHIP DUES 2018	
		7636					158.55
						Vendor Total:	158.55
46102	SUZANNE MENDOZA		01/26/2018		01/26/2018	PUBLIC RECORDS ACT-COURSE	
		POST PLAN III 2/1/18-2/2/18					185.00
						Vendor Total:	185.00
46104	CESAR MONROY		01/26/2018		01/26/2018	TACTICAL DISPATCH COURSE	
		POST PLAN IV 2/26/18-2/28/18					260.00
						Vendor Total:	260.00
46106	MOUNTAINSIDE DISPOSAL		01/26/2018		01/26/2018	PROPERTY TAXES 1.17.18	
		PROPERTY TAXES 1.17.18					7,465.30
46107	MOUNTAINSIDE DISPOSAL		01/26/2018		01/26/2018	ROLL OFF / BIN RENT 12.1.17	
		487429					65.30
						Vendor Total:	7,530.60
46108	PACIFIC TIRE ARVIN		01/26/2018		01/26/2018	MAINTENANCE FLEET#275	
		19708					12.17
46109	PACIFIC TIRE ARVIN		01/26/2018		01/26/2018	MAINTENANCE FLEET#277	
		19729					44.00
46110	PACIFIC TIRE ARVIN		01/26/2018		01/26/2018	MAINTENANCE FLEET#260	
		19731					12.00
46111	PACIFIC TIRE ARVIN		01/26/2018		01/26/2018	MAINTENANCE FLEET#282	
		19759					15.41
46112	PACIFIC TIRE ARVIN		01/26/2018		01/26/2018	MAINTENANCE FLEET#205	
		19804					319.36
46113	PACIFIC TIRE ARVIN		01/26/2018		01/26/2018	MAINTENANCE FLEET#207	
		19795					25.00
						Vendor Total:	427.94
46114	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#121425391-3 1.10.18					9.53
46115	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#0048737939-8 1.10.18					126.60
46116	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#8517683481-1 1.10.18					43.52
46117	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#4157630593-6 1.10.18					21.54

H - Hand Check

**Edit List of Invoices - Summary**

DEMAND LIST 01.25.2018

Date: 01/29/2018

Time: 8:18 am

Page: 6

City of Arvin

Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
46118	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#5242161718-5	1.10.18				80.10
46119	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#4569461468-1	1.10.18				20.04
46120	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#2703896446-9	1.10.18				9.53
46121	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#1673746179-4	1.10.18				152.01
46122	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#6358251136-4	1.10.18				177.63
46123	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#5106956658-9	1.10.18				62.93
46124	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#7235938816-1	1.10.18				67.02
46125	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#9083999874-8	1.10.18				229.74
46126	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#7132070819-2	1.10.18				19.47
46127	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#6632224172-1	1.10.18				1,610.74
46128	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#1486138762-0	1.10.18				179.05
46129	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#1090419141-7	1.10.18				9.53
46130	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#2402723819-5	1.10.18				9.58
46131	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#1840419093-8	1.10.18				9.94
46132	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#9132070691-3	1.10.18				53.98
46133	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#4601018108-2	1.10.18				48.02
46134	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#5673737579-2	1.10.18				9.58
46135	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#4923752229-4	1.10.18				9.75
46136	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#6747823013-8	1.10.18				97.48
46137	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#8831924329-6	1.8.18				32.46
46138	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#4776920476-0	1.8.18				539.36
46139	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#2124436632-0	1.10.18				445.23
46140	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#3232674778-2	1.12.18				2,131.83
46141	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#7149339108-1	1.12.18				4,632.76
46142	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#4891617948-3	1.12.18				166.19
46143	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#6226711721-6	1.12.18				85.02
46144	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#3441010184-3	1.12.18				177.79
46145	PG & E		01/26/2018		01/26/2018	SVC. 12.12.17-1.9.18	
		A#4121972200-0	1.12.18				243.77
46174	PG & E		01/26/2018		01/26/2018	SVC 12.21.17-1.21.18	
		A#7368140966-7	1.22.18				71.07
						Vendor Total:	11,582.79
46147	PRO FORCE LAW ENFORCEMENT		01/26/2018		01/26/2018	SAFETY EQUIPMENT POLICE DEF	
		334372					71.81
						Vendor Total:	71.81
46148	PROVOST & PRITCHARD		01/26/2018		01/26/2018	SYCAMORE ROAD FLOOD REDUC	
		64704					2,377.00
46149	PROVOST & PRITCHARD		01/26/2018		01/26/2018	SYCAMORE ROAD FLOOD REDUC	
		65930					2,223.60

H - Hand Check

# Edit List of Invoices - Summary

DEMAND LIST 01.25.2018

Date: 01/29/2018

Time: 8:18 am

Page: 7

City of Arvin

Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
Vendor Total:							4,600.60
46150	PUBLIC WORKS COUNTY OF KERN		01/26/2018		01/26/2018	MUNI&STSW SVC. DEC. 2017	
		ACCT#01-ARV 1.08.18					831.15
Vendor Total:							831.15
46151	PURCHASE POWER		01/26/2018		01/26/2018	POSTAGE REFILL 01.11.18	
		A#8000-90000-0054-0157 1.11.18					500.00
Vendor Total:							500.00
46081	RIVERSIDE COUNTY SHERIFF DEPT.		01/26/2018		01/26/2018	OFFICER HUGGETT, JOSEPH	
		PERISHABLE SKILLS 2.20-2.22.18					160.00
Vendor Total:							160.00
46152	SC COMMUNICATIONS, INC		01/26/2018		01/26/2018	SUPPLIES-POLICE DEPT.	
		6946					143.72
Vendor Total:							143.72
46154	SERGIO'S AUTO BODY & PAINT		01/26/2018		01/26/2018	MAINTENANCE FLEET#269	
		915260					184.41
Vendor Total:							184.41
46155	SO. CAL. GAS CO.		01/26/2018		01/26/2018	NATURAL GAS VEHICLE FUEL	
		A#085-832-2970 6 1.5.18					13.00
Vendor Total:							13.00
46153	SOUTH VALLEY ELECTRICAL		01/26/2018		01/26/2018	ELECTRICAL SERVICES-M&I DEP'	
		3448					695.63
Vendor Total:							695.63
46156	SPECTRUM BUSINESS		01/26/2018		01/26/2018	A#0050697948-01	
		069794801122417					104.33
Vendor Total:							104.33
46157	STAPLES BUSINESS ADVANTAGE		01/26/2018		01/26/2018	OFFICE SUPPLIES-POLICE DEPT.	
		3350946469					280.29
46158	STAPLES BUSINESS ADVANTAGE		01/26/2018		01/26/2018	OFFICE SUPPLIES-POLICE DEPT.	
		3350946470					48.38
46159	STAPLES BUSINESS ADVANTAGE		01/26/2018		01/26/2018	OFFICE SUPPLIES-POLICE DEPT.	
		3350946471					33.76
46160	STAPLES BUSINESS ADVANTAGE		01/26/2018		01/26/2018	OFFICE SUPPLIES-POLICE DEPT.	
		3362195400					121.55
Vendor Total:							483.98
46161	SUPPLYWORKS		01/26/2018		01/26/2018	CLEANING SUPPLIES-COA	
		424831618					2,659.95
Vendor Total:							2,659.95
46162	TOYOTA FINANCIAL SERVICES		01/26/2018		01/26/2018	LEASE PAYMENT 1.12.18	
		A#002 659452 1.12.18					256.04
Vendor Total:							256.04
46163	TRAFFIC MANAGEMENT, INC		01/26/2018		01/26/2018	STOP SIGNS - M&I DEPT.	
		392549					936.79
Vendor Total:							936.79
46164	TRINITY SAFETY COMPANY-TSC		01/26/2018		01/26/2018	SAFETY EQUIPMENT-M&I	
		80501					601.71
Vendor Total:							601.71

# Edit List of Invoices - Summary

DEMAND LIST 01.25.2018

Date: 01/29/2018

Time: 8:18 am

Page: 8

City of Arvin

Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
46146	U.S. POSTAL SERVICE		01/26/2018		01/26/2018	12 MONTH RENEWAL 2018	236.00
		PO BOX 156	1.31.18				<u>236.00</u>
						Vendor Total:	236.00
46165	VANTAGE POINT TRANSFER AGENTS		01/26/2018		01/26/2018	457K CONTRIBUTION/LOAN 1.12.1	825.26
		457K CONTRIBUTION/LOAN 1.12.18					<u>825.26</u>
						Vendor Total:	825.26
46166	VEOLIA WATER NA - MAINT-NOTE		01/26/2018		01/26/2018	O&M SVC. FEB. 2018	126,821.75
		90136781					<u>126,821.75</u>
						Vendor Total:	126,821.75
46167	VERIZON WIRELESS 609123961-1		01/26/2018		01/26/2018	CELLHONES SVC. POLICE DEPT.	469.75
		9798779233					<u>469.75</u>
						Vendor Total:	469.75
46168	VERIZON WIRELESS 609123961-4		01/26/2018		01/26/2018	A#609123961-00004 TRANSIT DEF	304.08
		9798779235					<u>304.08</u>
						Vendor Total:	304.08
46169	VERIZON WIRELESS A#642023305-1		01/26/2018		01/26/2018	WIRELESS SVC. 11.29-12.28.17	120.18
		9798932335					<u>120.18</u>
						Vendor Total:	120.18
46170	WELLS FARGO LEASE PMTS		01/26/2018		01/26/2018	A#603-0154528-000 COMM.DEV.DI	121.16
		5004484584					<u>121.16</u>
						Vendor Total:	121.16
46171	ZEE MEDICAL SERVICE		01/26/2018		01/26/2018	SUPPLIES COMM.DEV.DEPT.	14.34
		34-214727					<u>14.34</u>
46172	ZEE MEDICAL SERVICE		01/26/2018		01/26/2018	SUPPLIES-TRANSIT DEPT.	80.86
		34-214728					<u>80.86</u>
46173	ZEE MEDICAL SERVICE		01/26/2018		01/26/2018	SUPPLIES-TRANSIT DEPT.	123.24
		34-214772					<u>123.24</u>
						Vendor Total:	218.44
Grand Total:							261,275.36
Less Credit Memos:							<u>0.00</u>
Net Total:							261,275.36
Less Hand Check Total:							<u>0.00</u>
Outstanding Invoice Total:							261,275.36
Total Invoices: 159							

### COST REPORT

01/26/218

Emp. Code Desc.: CITY OF ARVIN  
 From 01/26/2018 to 01/26/20  
 City of Arvin

Date: 2/1/2018  
 Time: 9:42:11

Employee Name	Employee ID	PER3E PER33 SUTA	FUTA PER5E PERS4	MC PER6E PERS5	MC1 PER9E PERS6	PER1E PERCP PERS8	PER2D PERS PERS9	PER2E PERS1 SS	PER2M PERS2 SS1	Other Total
<b>Grand Total:</b>	<b>Employee Count: 52</b>	0.00	0.00	1,539.35	464.43	0.00	573.56	567.29	790.53	0.00
		1,785.96	216.38	0.00	0.00	571.02	0.00	0.00	1,322.04	23,428.79
		3,198.72	0.00	0.00	2,064.46	1,647.88	0.00	6,465.27	2,221.90	
		0.00								

### EARNINGS REPORT

01/26/218

Emp. Code Desc.: CITY OF ARVIN  
 From 01/26/2018 to 01/26/20  
 City of Arvin

Date: 2/1/2018  
 Time: 9:41:15

Employee Name	Employee ID	15X ALLOW FH MISC RETOT UNADV	1X BERV FTO PBD RETRO VAC	1XFTO BNFT1 HLPER PBD3 SHOEA	25X COMP HOL PBDCO SICK	2X CTO HP1X PHALW SRO	3X CTYWK INSUR POST STDBY	ADJ DEGRE LONG PTO TRAIN	ADMLV DIFFL MILIT REG TUPGR	Other Total
<b>Grand Total:</b>	<b>Employee Count: 52</b>	0.00	5,891.32	0.00	0.00	304.99	0.00	0.00	0.00	0.00
		200.00	0.00	807.75	0.00	347.39	0.00	276.94	208.16	124,651.56
		270.63	0.00	0.00	3,979.28	842.64	2,103.21	2,343.33	0.00	
		342.31	38.10	0.00	0.00	300.00	834.98	0.00	92,908.60	
		1,555.46	2,872.00	0.00	5,694.10	0.00	0.00	0.00	150.31	
		90.78	2,289.28							

## REGULAR MEETING MINUTES

### ARVIN CITY COUNCIL / SUCCESSOR AGENCY TO THE ARVIN COMMUNITY REDEVELOPMENT AGENCY / ARVIN HOUSING AUTHORITY / ARVIN PUBLIC FINANCING AUTHORITY

JANUARY 16, 2018

CALL TO ORDER @ 6:01PM

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL: CM Ortiz absent; All others present.

#### 1. Approval of Agenda as To Form.

Motion to approve the agenda.

Motion MPT Robles                      Second CM Martinez                      Vote 4-0

#### 2. PUBLIC COMMENTS

(This is the opportunity for the public to address the City Council on any matter on the agenda or any item of interest to the public that is within the subject matter jurisdiction of the City Council.)

NONE

#### 3. CONSENT AGENDA ITEM(S)

A. Approval of Demand Register(s) of December 02, 2017 – January 12, 2018.

B. Approval of Payroll Register(s) of December 15, 2017; December 29, 2017; and January 12, 2018.

C. Approval of the Minutes of the Regular Meeting(s) of December 05, 2017.

D. Approval of A Resolution of the City Council of the City of Arvin Consenting to the Award of A CalFire Urban Forestry Tree Inventory and Urban Forestry Analysis Plan to Include Tree Planting and Authorizing the City Manager to Execute All Documents Necessary Between the City of Arvin and Arbor Pro.

**Resolution No. 2018-01**

**Agreement No. 2018-01**

E. Acceptance of the Recommendation to Allow LeOra LLC to Access Fill Dirt at Alternative Sites to Satisfy the Applicable Condition of the Development Agreement for Tract 5816 Related to Surplus Dirt, and to Confirm the Same by Letter.

F. Approval of A Resolution of the City Council of the City of Arvin Regarding the Preparing of the 2018 Local Appointments List and Posting of the Same.  
**Resolution No. 2018-02**

Staff recommends approval of Consent Agenda.

**Motion to approve Consent Agenda Items 3A – 3F.**

Motion MPT Robles                      Second CM Martinez                      Vote 4-0

**4. ACTION ITEM(S)**

- A. Consideration and Approval of A Resolution of the City Council of the City of Arvin for Approval and Recordation of Grant Deed for Lot 81 of Tract 5816 Phase 9 (City Engineer)

Staff recommends approval of the Resolution.

**Motion to approve the Resolution.**

Motion MPT Robles                      Second CM Madrigal                      Vote 4-0

**Resolution No. 2018-03**

**5. SUCCESSOR AGENCY ITEM(S)**

- A. Consideration and Approval of the Recognized Obligation Payment Schedule (ROPS) 18-19 for the Period of July 01, 2018 to June 30, 2019 and Direct Staff to Submit Report to the Oversight Board for Approval. (Finance Director)

Staff recommends that the Council approve the ROPS 18-19 for the Period of July 01, 2018 to June 30, 2019 and direct staff to submit report to the Oversight Board for approval.

**Motion to approve the Recognized Obligation Payment Schedule (ROPS) 18-19 for the Period of July 01, 2018 to June 30, 2019 and direct staff to submit report to the Oversight Board for approval.**

Motion MPT Robles                      Second CM Madrigal                      Vote 4-0

**6. ELECTION OF VICE MAYOR (City Clerk)**

**Mayor Jose Gurrola nominated Councilmember Jess Ortiz  
MPT Jazmin Robles nominated Councilmember Jess Ortiz  
Vote 4-0**

**The new Vice Mayor is Jess Ortiz.**

**7. STAFF REPORTS**

A. Monthly Financial Report – December 2017 (Finance Director)

**8. COUNCIL MEMBER COMMENTS**

**9. CLOSED SESSION ITEM(S)**

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code § 54957(b)(1)  
Position: City Manager

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Pursuant to Government Code § 54956.9)  
Significant Exposure to Litigation Pursuant to Paragraphs (2) or (3) of Subdivision (d) of Section 54956.9  
Two Potential Cases

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Pursuant to Government Code § 54956.9)  
Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9 (Deciding Whether to Initiate Litigation): One Potential Case

**CLOSED SESSION REPORT BY ASSISTANT CITY ATTORNEY TOMMI SAGHATELIAN:  
No reportable action.**

**10. ADJOURNED @ 7:32PM**

Respectfully submitted,

---

Cecilia Vela, City Clerk



## CITY OF ARVIN Staff Report

Meeting Date: February 6, 2018

**TO:** Arvin City Council

**FROM:** Adam Ojeda, P.E.; City Engineer  
Alfonso Noyola, ICMA-CM, City Manager

**SUBJECT:** Consideration and approval of a Resolution of the City Council of the City of Arvin initiating proceedings pursuant to the Landscaping and Lighting Act of 1972 for the annexation of Tract 5816 Phase 10A, Tract 5816 Phase 10B, Tract 7321, Garden in the Sun Park, and the Walnut Street Extension project into Landscaping and Lighting Maintenance District #2 and to review the improvements and assessments for fiscal year 2018-19, and to set a public hearing for a future date.

### **BACKGROUND:**

In 2008, the City Council authorized the formation of Landscaping and Lighting Maintenance District #2 which affected Tracts 6667, 6407, 6406, 6409, and 6756 in various locations within Arvin. Since then, the district has funded ongoing street light operations, landscape maintenance and miscellaneous upkeep and repairs to the public street improvements for the primary benefit of the lot owners and residents.

Within the past year various housing tracts have had final maps recorded or will soon record final maps and the City has completed two significant projects; the Garden in the Sun Park and the Walnut Street extension north of CA-223. As a condition of being allowed to build in the City, the proponents of the tracts were required to allow for the annexation of their tracts into one of the LLMDs within the City. It is to the advantage of the City to formally annex the tracts and public lands into LLMD #2 in order to maintain adequate levels of maintenance to the infrastructure traditionally maintained by a district. In this case, Tracts 7321, 5816-10A, and 5816-10B are being recommended for annexation at this time. A general description of all proposed annexed lands can be seen in Exhibit A which is attached to the resolution for this item.

In order for the annexation process to commence, the City Council must adopt a resolution that initiates the proceeds and authorizes the preparation of an engineer's report that will ultimately recommend new assessments for existing and annexed district lots to take effect for Fiscal Year 2018-2019.

### **FINANCIAL IMPACT:**

There is no immediate fiscal impact with the requested action.

### **RECOMMENDATION:**

Staff recommends the Council approved the attached Resolution which provides for the following actions:

1. Clearly identifies the intention of the City Council to initiate proceedings to annex new lands into the district.

2. Directs the City Engineer to prepare a report that identifies the lands to be annexed, and provides for the assessment of those lands as well as adjustments to the assessments to lands previously included in the district
3. Directs staff to plan for and set a day and time for a public hearing from affected property owners.

**ATTACHMENTS:**

Resolution

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARVIN INITIATING PROCEEDINGS PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 FOR THE ANNEXATION OF TRACT 5816 PHASE 10A, TRACT 5816 PHASE 10B, TRACT 7321, GARDEN IN THE SUN PARK, AND THE WALNUT STREET EXTENSION PROJECT INTO LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT No. 2 AND TO REVIEW THE IMPROVEMENTS AND ASSESSMENTS FOR FISCAL YEAR 2018-19, AND TO SET A PUBLIC HEARING FOR A FUTURE DATE.**

**WHEREAS**, the Landscaping and Lighting Act of 1972 (“Act”) provides and establishes procedures for annexing properties to an existing Landscaping and Lighting Assessment District; and

**WHEREAS**, the City Council determined that the public interest, convenience, and necessity require the installation, operation, and maintenance of landscaping and lighting improvements and, therefore, in 2008 the City formed a Landscape & Lighting District for Tracts 6407, 6408, 6409, 6667, and 6756 in the City of Arvin, County of Kern, State of California, entitled LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 2 (“District”); and

**WHEREAS**, the City Council determined that the public interest, convenience, and necessity require the installation, operation, and maintenance of landscaping and lighting improvements and, therefore, in 2008 the City formed a Landscape & Lighting District for Tracts 6407, 6408, 6409, 6667, and 6756 in the City of Arvin, County of Kern, State of California, entitled LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 2 (“District”); and

**WHEREAS**, the City Council has determined that, to finance the installation, operation, and maintenance of landscaping and lighting improvements which benefit the aforementioned tracts and public lands, they should be annexed into the District; and

**WHEREAS**, not only will annexing this new development into the existing district ensure that all benefitting parcels share equally in the costs to maintain the improvements, but consolidating the benefitting developments into a single assessment district will facilitate their management by the City; and

**WHEREAS**, the proceedings for the annexation of the aforementioned tracts and public lands to the District are authorized by and will be conducted pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the California Streets and Highways Code; and

**WHEREAS**, the City Engineer shall prepare and file a report with the City Clerk which outlines the land to be annexed; and

**WHEREAS**, the City Engineer shall also make annual adjustments, if necessary to the previous assessment values which would be affective in the 2018-19 fiscal year; and

**WHEREAS**, the proceedings for the annual adjustments to the previous assessed values are authorized by and will be conducted pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the California Streets and Highways Code.

**NOW, THEREFORE**, the City Council of the City of Arvin, hereby does resolve as follows:

1. The City Council proposes to annex Tract 5816 phase 10A, Tract 5816 phase 10B, Tract 7321, Garden in the Sun Park, and the Walnut Street Extension north of CA-223 into LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT No. 2 formed by the City Council for the City of Shafter through RESOLUTION NO. 08-27 in July of 2008 and pursuant to the Landscaping and Lighting Act of 1972 (Section 22500 and following, Streets and Highways Code). The properties proposed to be annexed are generally identified on Exhibit "A."
2. The properties proposed to be annexed and to be specifically charged for the improvements shall include all of the land identified as Tract 5816 phase 10A, Tract 5816 phase 10B, Tract 7321, Garden in the Sun Park, and the Walnut Street Extension north of CA-223, and shall be designated "LANDSCAPING & LIGHTING MAINTENANCE DISTRICT No. 2, ANNEXATION No. 1."
3. The Improvements which are provided for the properties within LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT #2 and which shall be provided for the property within LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT #2, ANNEXATION #1 by and through the assessments levied annually thereon shall include the following:
  - (a) the installation or construction of public lighting, facilities, including, but not limited to, street lights;
  - (b) the installation or planting of landscaping, including, but not limited to, street trees, parkways, and median islands;
  - (c) the installation or construction of park or recreational facilities;
  - (d) the installation or construction of any facilities which are appurtenant to any improvements listed in (a) through (c) or which are necessary or convenient for the maintenance or servicing thereof including, but not limited to, irrigation, drainage, walls and fences, and electrical facilities; and

(e) the maintenance and servicing of any of the foregoing.

4. The City Engineer of the City of Arvin is hereby designated the engineer for the annexation proceedings. The City Council hereby directs the engineer to prepare and file with the City Clerk a report in accordance with Article 4 of Chapter 1 of the Landscaping and Lighting Act of 1972 for the annexation proceedings, as required by Chapter 2 of Part 2 of Division 15 of the Landscaping and Lighting Act of 1972.
5. The City Engineer is hereby directed to review, and modify the assessments levied against parcels previously within the district boundaries in accordance with Article 4 of Chapter 1 of the Landscaping and Lighting Act of 1972 for the annexation proceedings, as required by Chapter 2 of Part 2 of Division 15 of the Landscaping and Lighting Act of 1972.

**I HEREBY CERTIFY** that the foregoing Resolution was passed and adopted by the Arvin City Council at a regular meeting held on the 06<sup>th</sup> day of February, 2018, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**CECILIA VELA**, City Clerk

**CITY OF ARVIN**

By: \_\_\_\_\_

**JOSE GURROLA**, Mayor

APPROVED AS TO FORM:

By: \_\_\_\_\_

**SHANNON L. CHAFFIN**, City Attorney  
Aleshire & Wynder, LLP

I, \_\_\_\_\_, City Clerk of the City of Arvin, California, DO  
HEREBY CERTIFY that the foregoing is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of Arvin on the date and by the vote indicated herein.

Reso – LLMD - Annexation of Tract 5816 Phase 10a, Tract 5816 Phase 10b, Tract 7321, Garden In The Sun Park, & Walnut St Extension Project into LLMD #2 and to review the improvements and assessments for FY 18-19, & to set a Public Hearing for a future date.



Garden in the Sun Park

Walnut Street Extension

Tract 7321

Tract 5816-10A

Tract 5816-10B

EXHIBIT A  
GENERAL LOCATION  
OF PROPOSED  
AREAS TO BE  
ANNEXED



# Mid-Year Operating Budget Review Fiscal Year 2017-2018



February 6, 2018



*The garden in the sun!*  
**City of Arvin, California**  
[www.Arvin.org](http://www.Arvin.org)





# Mid-Year Operating Budget Review

## Fiscal Year 2017-2018

### **Purpose of the Mid-Year Budget**

- To determine any change in the City's financial direction.
- Present a clear picture to Residents, Council and Staff regarding any needed changes to the budget.
- Provide an overview and summary of all City Funds at 12/31/2017.
- Determine any changes to the Capital Improvement Projects (CIP), Special Projects or other Discretionary Spending Items.
- Improve overall financial tracking mechanism for the City and provide a tool for heightening City Council and management's awareness.



# Mid-Year Operating Budget Review

## Fiscal Year 2017-2018

### Findings in the Mid-Year Budget

- Line item analysis of updated budget presented to Council on 11/03/17 indicated a small net surplus of \$23k for the General Fund (GF) for the year.
- As of 12/31/17, GF expenses budgeted at \$6,845k, are projected to end the year at \$6,845k, which is exactly on budget.
- As of 12/31/17, GF revenues budgeted at \$6,868k, are projected to end the year at \$7,045k which is \$177k or 2.6% above budget.
- Increase in Expenses – Contractual expenses and legal expenses while continuing to be above budget are trending downwards and are projected to be a combined \$500k lower than last year.
- Projected increases of VLF (\$215k) and Sales Tax revenue(\$300K) in FY 17/18 are partially offset by over-budgeting of Property Tax revenue. (\$150k) and Building Permit fees (\$100k)



# Mid-Year Operating Budget Review

## Fiscal Year 2017-2018

### Findings in the Mid-Year Budget (2)

- Impact Fees continue to be depressed- A factor due to a 2008 lawsuit lost by the City.
- No major changes to Special Revenue Funds.
- Delays in starting Sycamore Road Flood project will decrease projected grant revenue and grant expense in the Capital Project funds.
- Enterprise Fund revenues are slightly above budget, while expenses are on budget.



# Mid-Year Operating Budget Review

## Fiscal Year 2017-2018

### General Fund REVENUES

Projected Annual Amounts  
Compared to 2017-2018 Budget



# Mid-Year Operating Budget Review

## Fiscal Year 2017-2018

City of Arvin - Mid Year Budget - General Fund Revenue

Fiscal Year 2017-18 as of 12/31/17. % of year = 50

Based on revised budget adopted 11/04/2017

dollars in thousands (\$000)

Category	FY 16/17 Actual	FY 17/18 Revised Budget	12/31/2017 Actual	Budget % as of 12/31	FYE Estimate 06/30/2018	
Administrative Cost Recovery	258	236	118	50.0%	236	
Franchise Fees	521	385	105	27.3%	385	
Grants	128	409	98	24.0%	472	
Planning Department Fees	433	500	78	15.6%	359	
Police Department Fees	134	170	37	21.8%	88	
*Property Tax Fees	243	416	120	28.8%	250	
Rental of Facilities	56	51	26	51.0%	54	
**Sales Tax - general	757	731	243	33.2%	699	
**Sales Tax - Measure L	1,372	1,267	682	53.8%	1,594	
***Vehicle License Fees/taxes	1,586	1,603	1,012	63.1%	1,808	
One-Time Revenue	733	100	100	100.0%	100	
Net revenue received	6,221	5,868	2,619	44.6%	6,045	
Recovery of PY Sewer expense (a)	-	1,000	1,000	100.0%	1,000	
<b>Total General Fund Revenue YTD</b>	<b>6,221</b>	<b>6,868</b>	<b>3,619</b>	<b>52.7%</b>	<b>7,045</b>	
				<b>Projected FYE increase over budget</b>	<b>2.6%</b>	<b>177</b>

\* - Property Tax revenue is generally received in December and April/May.

\*\* - General Sales Tax and Measure L Sales Tax revenue are received two months in arrears.

\*\*\* - Vehicle license in-lieu of fees are received twice per year - generally in December and in April.

(a) - approved by Council - item 6.C on 11/07/17



# Mid-Year Operating Budget Review

## Fiscal Year 2017-2018

### General Fund EXPENSES

Projected Annual Amounts  
Compared to 2017-2018 Budget



# Mid-Year Operating Budget Review

## Fiscal Year 2017-2018

City of Arvin - Mid Year Budget - General Fund Expenses

Fiscal Year 2017-18 as of 12/31/17. % of year = 50

Based on revised budget adopted 11/04/2017

dollars in thousands (\$000)

Category	16/17 act	17/18 revised budget	12/31/2017 Budget % actual	as of 12/31 FYE est	6/30/2018
Salaries and Benefits	4,069	4,227	2,075	49.1%	4,058
Kern County Contracts	531	617	309	50.1%	617
General City Expenses	493	381	104	27.3%	338
Professional Service Contracts	785	352	286	81.3%	428
Maintenance	434	187	52	27.8%	145
Legal	530	221	221	100.0%	381
Information Technology	154	115	49	42.6%	115
Utilities	202	183	112	61.2%	201
Interest	75	75	31	41.3%	75
Grant expenses	19	265	-	0.0%	265
One-time expenses	-	222	10	4.5%	222
<b>Total General Fund Expenses</b>	<b>7,292</b>	<b>6,845</b>	<b>3,249</b>	<b>47.5%</b>	<b>6,845</b>

Estimated change from budget at Fiscal Year End

0%

-



# Mid-Year Operating Budget Review Fiscal Year 2017-2018

## Special Revenue Funds & Capital Funds REVENUE

Projected Annual Amounts  
Compared to 2017-2018 Budget



# Mid-Year Operating Budget Review

## Fiscal Year 2017-2018

City of Arvin - Mid Year Budget - OTHER Fund Revenue`

Fiscal Year 2017-18 as of 12/31/17. % of year = 50

Based on revised budget adopted 11/04/2017

dollars in thousands (\$000)

Fund #	Category	type	17/18 revised	12/31/17actual	6/30/18 FYE est	Notes
230	C.O.P.S. - AB 3229	grant	100	90	150	Revenue above budget
234	Police AB 109 Crime Prevent	grant	20		20	Revenue on budget
244	Sycamore Flood Reduction	grant	3,527	19	3,527	Project Delayed 1st 6 mo
246	PTMISEA Grant Revenue	grant	500	-	500	Billings in process
248	Federal Police grant	grant	100	-	100	Revenue on budget
252	HSIP Derby Signal Light	grant	205	-	85	In design process
257	Jewett Square Development	grant	310	-	310	Billings in process
404	GITS Prop 84 grant	grant	1,017	521	700	Final billing in process
405	Park and Ride	grant	-	26	100	In design process
240	LLMD 1	llmd	93	46	93	Revenue on budget
242	LLMD 2	llmd	15	10	15	Revenue on budget
420	Sanitation	san	2,745	1,578	2,850	Revenue above budget
421	Sewer Connection Fees	san	9	38	100	Revenue above budget
450	Successor Agency	sua	675	398	675	Revenue on budget
200	State Gas Tax	sr	365	195	390	Revenue above budget
291	Traffic Impact Fees	sr	-	53	110	Revenue above budget
293	Park Impact Fees	sr	10	27	60	Revenue above budget
220	TDA Streets and Roads	transit	928	-	250	Budget was too high
400	Transit	transit	1,293	30	725	Budget was too high
Totals for listed funds			11,918	3,033	10,760	



# Mid-Year Operating Budget Review

## Fiscal Year 2017-2018

### Special Revenue Funds & Capital Funds EXPENSES

Projected Annual Amounts  
Compared to 2017-2018 Budget



# Mid-Year Operating Budget Review

## Fiscal Year 2017-2018

City of Arvin - Mid Year Budget - OTHER Fund Expense

Fiscal Year 2017-18 as of 12/31/17. % of year = 50

Based on revised budget adopted 11/04/2017

dollars in thousands (\$000)

Fund #	Category	type	FY 17/18 Revised Budget	Actual as of 12/31/2017	Estimated FYE 06/30/2018	Notes
215TDA 3	Digiorgio	grant	-	24	60	
220TDA	Streets and Roads	grant	995	1	100	
230C.O.P.S.	- AB 3229	grant	149	57	149	will spend to budget
234Police AB 109	Crime Prevent	grant	10	2	10	will spend to budget
238Franklin Street		grant	-	23	23	
244Sycamore Flood Reduction		grant	3,547	13	3,547	will spend to budget
246PTMISEA Grant Revenue		grant	500	500	500	will spend to budget
248Federal Police grant		grant	48	-	48	will spend to budget
252HSIP Derby Signal Light		grant	205	68	205	will spend to budget
257Jewett Square Development		grant	310	779	779	
305PD Plug in Vehicles		grant	-	123	123	Project complete.
404GITS Prop 84 grant		grant	880	402	402	Project complete.
405Park and Ride		grant	-	1	30	
240LLMD 1		llmd	95	43	95	will spend to budget
242LLMD 2		llmd	21	7	21	will spend to budget
420Sanitation		san	2,797	890	2,797	will spend to budget
450Successor Agency		sua	490	109	490	will spend to budget
200State Gas Tax		sr	438	253	500	expenses above budget
291Traffic Impact Fees		sr	228	-	228	will spend to budget
400Transit		transit	1,273	307	700	project overbudgeted
<b>TOTAL ALL OTHER FUNDS</b>			<b>11,986</b>	<b>3,606</b>	<b>10,807</b>	



# Mid-Year Operating Budget Review Fiscal Year 2017-2018



February 6, 2018



*The garden in the sun!*  
**City of Arvin, California**  
[www.Arvin.org](http://www.Arvin.org)





# Mid-Year Operating Budget Review Fiscal Year 2017-2018

End of Presentation

February 6, 2018



*The garden in the sun!*  
**City of Arvin, California**  
[www.Arvin.org](http://www.Arvin.org)





# City of Arvin Engineering

## Annual Capital Improvement Projects Update





# FIRST THINGS FIRST...

## DeWalt hired in September 2017



Adam Ojeda  
City Engineer



Jeff Gutierrez  
Owner – Check Writer



Todd Wood  
Assistant City Engineer



Aaron Byrd  
City Surveyor



# City of Arvin Engineering Projects

## What has been done over the past year?

- ATP applications
- Walnut Street mostly complete
- Garden in the Sun Park
- Varsity Avenue repaved
- Action Park
- Plan check
- Encroachment inspections
- Speed Study
- Pavement Management System
- Taco Bell opened

## Under Construction

- 5816 Phase 12
- Arco AM/PM

## Soon to be in Construction

- Sycamore Drainage Project (March)
- Derby Signal (~ early 2019)
- Franklin RSTP (2019)
- 2018 Slurry Seal (SB1 funds)
- Veolia Concrete
- DiGiorgio Park Sidewalks
- Tracts 5816 9/10
- Tract 7321



# Varsity Road – Completed



- RSTP Funded
- Pavement Rehabilitation
- Striping and signage
- Schedule
  - RFA Const. to Caltrans –March 2016
  - Coordinating transfer of funds from Campus Drive RSTP project 4-22-2016
  - Bid – August 23, 2016 (3 bids)
  - Award – Sept 20, 2016
  - Construction – Dec 9, 2016
  - Completed – Jan 2017
  - Project Closeout April 2017



# DiGiorgio Park – Action Park (CDBG) - Completed



- Project funded by CDBG
- Public Outreach
- Design of a skate park
- Project Schedule
  - CDBG Agreements - June 2016
  - Bid – Sept 6, 2016 (3 bids)
  - Award – Sept 20, 2016
  - Construction – Oct 31, 2016
  - Complete – March 14, 2017
  - Project Closeout April 2017



# Walnut Street Extension - Close to Completion



- New City Center Entrance Road and infrastructure
- Work In Progress
  - Electrical work
- Project Schedule
  - Bid –July 7, 2016 (2 Bids)
  - Award – July 19, 2016
  - Construction – Oct 3, 2016
  - Completion – April 2017



# Garden in the Sun Park (Prop 84) - Completed



- New park to be center of new center of town.

- Schedule

- Bid – July 7, 2016
- Award – July 19, 2016
- Construction – Sept 26 2016
- Complete – June 2017
- Project Closeout – Sept 2017





# Tract 5816 Phase 12 - Under Construction



- Developer Khovnanian
- 81 Single family residential
- Homes being built
- Complete June 2019





# Sycamore Flood Project (IRWMP) – March 2018



- Project Description
  - New retention basin
  - New Storm Drain System
- Award May 2017
- Construction March 2018
- Completion September 2018



# Tract 5816 Phase 9/10 and 7321 – Coming soon



- Developer Michael Hair
- Phase 9 – 80 Lots
  - About ready to pull permits
- Phase 10 – 61 Lots
  - Rough grading happening
- Tract 7321 – 20 Lots
  - Reviewing final map
- Complete June 2019



## Derby Signal (HSIP) - Coming Soon

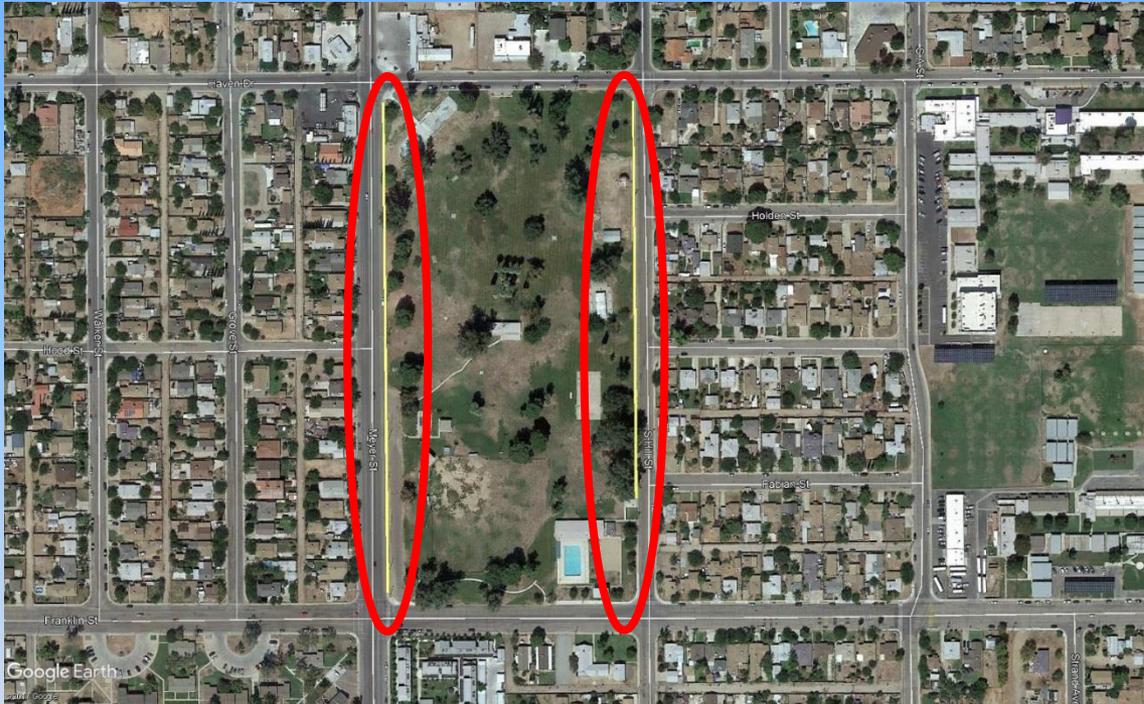


- Joint Project with Caltrans
- Right of Way Acquisition
- Caltrans
  - New signal
  - Site Infrastructure
  - Railroad Crossing
- City to acquire Right of Way
- Caltrans design complete
- Construction early 2019



# DiGiorgio Sidewalk Project

- Sidewalks along east/west side of park
- TDA funded
- About ready to go to bid
- Complete June 2018





# Franklin RSTP – Coming soon

- New pavement, curb, gutter, striping
- RSTP funded
- Plans/specs close to done
- Construction later in 2018





# Veolia Concrete – Coming soon



- New concrete pavement at WWTF
- Sewer fund
- Plans/specs close to done
- Construction later in 2018



# City of Arvin Projects

## Looking Forward

- ATP – Varsity
- 2018 Slurry Seal Project
- SB1 funds for projects
- Sidewalks between Haven/Schipper
- Park and Ride
- Park Upgrades
- KCCD



# City of Arvin Engineering

Questions or comments?

