



**REGULAR MEETING AGENDA  
OF THE  
ARVIN CITY COUNCIL / SUCCESSOR AGENCY TO THE  
ARVIN COMMUNITY REDEVELOPMENT AGENCY / ARVIN HOUSING  
AUTHORITY / ARVIN PUBLIC FINANCING AUTHORITY**

**TUESDAY MARCH 06, 2018 6:00p.m.  
CITY HALL COUNCIL CHAMBERS  
200 CAMPUS DRIVE, ARVIN**

**CALL TO ORDER**

Mayor Jose Gurrola

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

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**ROLL CALL**

Jose Gurrola	Mayor
Jess Ortiz	Mayor Pro Tem
Jazmin Robles	Councilmember
Erika Madrigal	Councilmember
Gabriela Martinez	Councilmember

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**STAFF**

Alfonso Noyola	City Manager
Shannon L. Chaffin	City Attorney – Aleshire & Wynder
Jeff Jones	Finance Director
Richard G. Breckinridge	Chief of Police
Adam Ojeda	City Engineer – DeWalt Corporation
Cecilia Vela	City Clerk

## **PUBLIC COMMENTS:**

The meetings of the City Council and all municipal entities, commissions, and boards (“the City”) are open to the public. At regularly scheduled meetings, members of the public may address the City on any item listed on the agenda, or on any non-listed matter over which the City has jurisdiction. At special or emergency meetings, members of the public may only address the City on items listed on the agenda. The City may request speakers to designate a spokesperson to provide public input on behalf of a group, based on the number of people requesting to speak and the business of the City.

In accordance with the Brown Act, all matters to be acted on by the City must be posted at least 72 hours prior to the City meeting. In cases of an emergency, or when a subject matter needs immediate action or comes to the attention of the City subsequent to the agenda being posted, upon making certain findings, the City may act on an item that was not on the posted agenda.

## **AGENDA STAFF REPORTS AND HANDOUTS:**

Staff reports and other disclosable public records related to open session agenda items are available at City Hall, 200 Campus Drive, Arvin, CA 93203 during regular business hours.

## **CONDUCT IN THE CITY COUNCIL CHAMBERS:**

### **Rules of Decorum for the Public**

Members of the audience shall not engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, clapping, whistling, stamping of feet or other acts which disturb, disrupt, impede or otherwise render the orderly conduct of the City meeting infeasible. A member of the audience engaging in any such conduct shall, at the discretion of the presiding officer or a majority of the City, be subject to ejection from the meeting per Gov. Code Sect. 54954.3(c).

### **Removal from the Council Chambers**

Any person who commits the following acts in respect to a meeting of the City shall be removed from the Council Chambers per Gov. Code Sect. 54954.3(c).

- (a) Disorderly, contemptuous or insolent behavior toward the City or any member thereof, tending to interrupt the due and orderly course of said meeting;
- (b) A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting;
- (c) Disobedience of any lawful order of the Mayor, which shall include an order to be seated or to refrain from addressing the City; and
- (d) Any other unlawful interference with the due and orderly course of said meeting.

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### **AMERICANS with DISABILITIES ACT:**

In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City Clerk’s office, (661) 854-3134. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**1. Approval of Agenda as To Form.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call: CM Robles \_\_\_\_\_ CM Madrigal \_\_\_\_\_ CM Martinez \_\_\_\_\_ MPT Ortiz \_\_\_\_\_ Mayor Gurrola \_\_\_\_\_

**2. PUBLIC COMMENTS**

(This is the opportunity for the public to address the City Council on any matter on the agenda or any item of interest to the public that is within the subject matter jurisdiction of the City Council.)

**3. PRESENTATION(S)**

- A. Junior Giants Sports Program  
Rosalva Gonzalez and Joshlyn Horton – Bear Mountain Parks & Recreation
- B. Recognition of City Manager Alfonso Noyola

**4. CONSENT AGENDA ITEM(S)**

- A. Approval of Demand Register(s) of February 16, 2018 – March 01, 2018.
- B. Approval of Payroll Register(s) of February 23, 2018.
- C. Approval of the Minutes of the Regular Meeting(s) of February 20, 2018.
- D. Approval of A Resolution of the City Council of the City of Arvin Describing Improvements and Ordering the City Engineer to File a Report with Regard to the Landscape and Lighting Maintenance District No. 1 for the 2018-2019 Fiscal Year.
- E. Approval of A Resolution of the City Council of the City of Arvin Consenting to the Submittal of a Grant Application and Application Documents to the California Department of Transportation for the Low Carbon Transit Operations Program and Authorizing Related Action.

Staff recommends approval of Consent Agenda.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call: CM Robles \_\_\_\_\_ CM Madrigal \_\_\_\_\_ CM Martinez \_\_\_\_\_ MPT Ortiz \_\_\_\_\_ Mayor Gurrola \_\_\_\_\_

**5. PUBLIC HEARING ITEM(S)**

- A. Public Hearing to Consider and Approve A Resolution of the City Council of the City of Arvin Declaring There Are No Unmet Transit Needs That Can Be Reasonably Met Within The City of Arvin. (Finance Director)

Staff recommends to open the public hearing, allow for public testimony, close the hearing and approve the Resolution.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call: CM Robles \_\_\_\_\_ CM Madrigal \_\_\_\_\_ CM Martinez \_\_\_\_\_ MPT Ortiz \_\_\_\_\_ Mayor Gurrola \_\_\_\_\_

- B. Public Hearing to Consider and Approve A Resolution of the City Council of the City of Arvin Annexing Tract 5816 Phase 10A, Tract 5816 Phase 10B, Tract 7321, Garden in the Sun Park, and the Walnut Street Extension Project North of CA-223 Into Landscaping and Lighting Maintenance District No. 2; and Confirming and Ordering the Annual Levy of Assessments for Fiscal Year 2018-19 for Landscaping and Lighting Maintenance District No. 2. (City Engineer)**

Staff recommends to open the public hearing, allow for public testimony, close the hearing and approve the Resolution.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call: CM Robles \_\_\_\_\_ CM Madrigal \_\_\_\_\_ CM Martinez \_\_\_\_\_ MPT Ortiz \_\_\_\_\_ Mayor Gurrola \_\_\_\_\_

**6. ACTION ITEM(S)**

- A. Consideration and Approval of A Resolution of the City Council of the City of Arvin Augmenting the City of Arvin Annual Budget for Fiscal Year 2017-2018 in the Amount of \$145,600 with Respect to the Park Impact Fee Fund and Appropriating the Same for Payment of Water Fees. (Finance Director)**

Staff recommends approval of the Resolution.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call: CM Robles \_\_\_\_\_ CM Madrigal \_\_\_\_\_ CM Martinez \_\_\_\_\_ MPT Ortiz \_\_\_\_\_ Mayor Gurrola \_\_\_\_\_

- B. Consideration and Approval of A Resolution of the City Council of the City of Arvin Directing the Payment of \$145,600 to the Arvin Community Services District Using Park Impact Fee Funds. (Finance Director)**

Staff recommends approval of the Resolution.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call: CM Robles \_\_\_\_\_ CM Madrigal \_\_\_\_\_ CM Martinez \_\_\_\_\_ MPT Ortiz \_\_\_\_\_ Mayor Gurrola \_\_\_\_\_

- C. Consideration and Approval to Direct Staff to Waive All Fees Above \$1,500 for the Arvin Chamber of Commerce's Christmas Parade of December 2017. (Mayor Gurrola)

Staff recommends consideration and direction from Council.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call: CM Robles \_\_\_\_\_ CM Madrigal \_\_\_\_\_ CM Martinez \_\_\_\_\_ MPT Ortiz \_\_\_\_\_ Mayor Gurrola \_\_\_\_\_

- D. Consideration and Approval to Direct Staff to Waive All Fees Above \$1,100 for the Virgen de Guadalupe Procession of December 2017. (Mayor Gurrola)

Staff recommends consideration and direction from Council.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call: CM Robles \_\_\_\_\_ CM Madrigal \_\_\_\_\_ CM Martinez \_\_\_\_\_ MPT Ortiz \_\_\_\_\_ Mayor Gurrola \_\_\_\_\_

- E. Arvin Chamber of Commerce Wildflower Festival Special Event Application for April 23, 2018 through April 30, 2018. (Mayor Gurrola)

Staff recommends consideration and direction from Council.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Roll Call: CM Robles \_\_\_\_\_ CM Madrigal \_\_\_\_\_ CM Martinez \_\_\_\_\_ MPT Ortiz \_\_\_\_\_ Mayor Gurrola \_\_\_\_\_

**7. DISCUSSION ITEM(S)**

- A. Discussion Regarding Proposed Fee Schedule (City Planner)

**8. STAFF REPORTS**

**9. COUNCIL MEMBER COMMENTS**

**10. CLOSED SESSION ITEM(S)**

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Pursuant to Government Code, § 54956.9(d)(1)  
SEIU Local 521 v. City of Arvin, (SEIU Grievance No. 75350-2016)
- B. PUBLIC EMPLOYEE – ACCEPT RESIGNATION (Pursuant to Government Code, § 54957.)  
Title: City Manager

**C. PUBLIC EMPLOYEE - APPOINTMENT/EMPLOYMENT** (Pursuant to Government Code, § 54957.)

Title: Interim City Manager

**D. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** (Pursuant to Government Code § 54956.9)

Significant Exposure to Litigation Pursuant to Paragraphs (2) or (3) of Subdivision (d) of Section 54956.9

Two Potential Cases

**E. CONFERENCE WITH LABOR NEGOTIATORS** (Pursuant to Government Code, § 54957.6):

City Negotiator: Alfonso Noyola, City Manager and Pawan Gill, Human Resources Administrator

Employee Organizations: Arvin Police Officers Association (APOA) and Central California Association of Public Employees SEIU Local 521.

## **11. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the Arvin City Council Chambers Bulletin Board not less than 72 hours prior to the meeting. Dated March 01, 2018.



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Cecilia Vela, City Clerk

## Edit List of Invoices - Summary

DEMAND LIST 2.20.18

Date: 02/20/2018

Time: 11:08 am

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City of Arvin

Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
46298	AIRGAS WEST	9951244409	02/20/2018		02/20/2018	RENT CYL IND. LARGE OXYGEN/	69.75
						Vendor Total:	69.75
46299	AMERICAN BUSINESS MACHINES	372603	02/20/2018		02/20/2018	TONER-CITY HALL	8.00
						Vendor Total:	8.00
46300	COMPLETE HARDWARE STORE & MORE	175047	02/20/2018		02/20/2018	PARK REPAIR SUPPLIES	24.64
46301	COMPLETE HARDWARE STORE & MORE	175923	02/20/2018		02/20/2018	PARKS-GOPHER ABATEMENT	25.96
						Vendor Total:	50.60
46302	COPOWER	724673	02/20/2018		02/20/2018	CHIRO SVC. MARCH 2018	182.42
						Vendor Total:	182.42
46303	CORELOGIC SOLUTIONS, LLC	81865697	02/20/2018		02/20/2018	METROSCAN MONTHLY DUES	137.50
						Vendor Total:	137.50
46304	GRANITE CONSTRUCTION	1340668	02/20/2018		02/20/2018	MATERIALS ROAD REPAIRS	1,208.49
						Vendor Total:	1,208.49
46305	JTS TRUCKING REPAIR	212887	02/20/2018		02/20/2018	MAINTENANCE FLEET#207	97.20
46306	JTS TRUCKING REPAIR	212886	02/20/2018		02/20/2018	MAINTENANCE FLEET#209	997.31
						Vendor Total:	1,094.51
46308	FERNANDO LOPEZ		02/20/2018		02/20/2018	COUNCIL MEETING 2.20-3.20.18	480.00
		INTERPRETER SVC. 2.20-3.20.18				Vendor Total:	480.00
46307	LOWE'S	910148	02/20/2018		02/20/2018	GAS TANK-M&I DEPT.	16.75
						Vendor Total:	16.75
46309	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	9.87
46310	PG & E	A#1215425391-3	2.9.18		02/20/2018	SVC. 1.10.18-2.8.18	97.55
46311	PG & E	A#6747823013-8	2.9.18		02/20/2018	SVC. 1.10.18-2.8.18	155.51
46312	PG & E	A#1673746179-4	2.9.18		02/20/2018	SVC. 1.10.18-2.8.18	20.60
46313	PG & E	A#7132070819-2	2.9.18		02/20/2018	SVC. 1.10.18-2.8.18	170.03
46314	PG & E	A#6358251136-4	2.9.18		02/20/2018	SVC. 1.10.18-2.8.18	9.87
46315	PG & E	A#2703896446-9	2.9.18		02/20/2018	SVC. 1.10.18-2.8.18	10.29
46316	PG & E	A#1840419093-8	2.9.18		02/20/2018	SVC. 1.10.18-2.8.18	9.90
46317	PG & E	A#2402723819-5	2.9.18		02/20/2018	SVC. 1.10.18-2.8.18	9.86
46318	PG & E	A#4923752229-4	2.9.18		02/20/2018	SVC. 1.10.18-2.8.18	37.41
46319	PG & E	A#8517683481-1	2.9.18		02/20/2018	SVC. 1.10.18-2.8.18	58.54
46320	PG & E	A#5106956658-9	2.9.18		02/20/2018	SVC. 1.10.18-2.8.18	9.86
		A#1090419141-7	2.9.18				

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
46339	ALESHIRE & WYNDER, LLP		02/27/2018		02/27/2018	COA LEGAL SVC. JAN. 2018	
						COA LEGAL SVC. JAN. 2018	27,605.60
						Vendor Total:	27,605.60
46389	ARVIN POLICE OFFICERS		02/27/2018		02/27/2018	UNION DUES 2.9.18-2.23.18	
						UNION DUES 2.9.18-2.23.18	640.00
						Vendor Total:	640.00
46340	BANK OF AMERICA - CC		02/27/2018		02/27/2018	CC TRANSACTION 12.26-1.25.18	
						CC TRANSACTIONS 12.26-1.25.18	817.58
						Vendor Total:	817.58
46341	BLUE SHIELD OF CALIFORNIA		02/27/2018		02/27/2018	MEDICAL INSURANCE-MARCH 20	
		180430038088					16,677.58
						Vendor Total:	16,677.58
46343	C & T AUTOMOTIVE, INC		02/27/2018		02/27/2018	MAINTENANCE FLEET#266	153.04
46344	C & T AUTOMOTIVE, INC	900023695	02/27/2018		02/27/2018	MAINTENANCE FLEET#319	102.88
46345	C & T AUTOMOTIVE, INC	900023729	02/27/2018		02/27/2018	MAINTENANCE FLEET#320	79.90
46346	C & T AUTOMOTIVE, INC	900023735	02/27/2018		02/27/2018	MAINTENANCE FLEET#316	59.20
46347	C & T AUTOMOTIVE, INC	900023742	02/27/2018		02/27/2018	MAINTENANCE FLEET#315	119.61
46348	C & T AUTOMOTIVE, INC	900023748	02/27/2018		02/27/2018	MAINTENANCE FLEET#318	80.81
46349	C & T AUTOMOTIVE, INC	900023764	02/27/2018		02/27/2018	MAINTENANCE FLEET#304	312.92
46350	C & T AUTOMOTIVE, INC	900023770	02/27/2018		02/27/2018	MAINTENANCE FLEET#301	312.92
46351	C & T AUTOMOTIVE, INC	900023752	02/27/2018		02/27/2018	MAINTENANCE FLEET#274	345.96
		900023757				Vendor Total:	1,567.24
46342	CAL-EDISON FARM EXCHANGE INC.		02/27/2018		02/27/2018	TOOLS FOR SHOP-M&I DEPT.	
		221107					137.30
						Vendor Total:	137.30
46352	CENTRAL CALIF. ASSOC. PUBLIC		02/27/2018		02/27/2018	UNION DUES 2.23.18	
						CITY OF ARVIN UNION DUES 2.23	698.89
						Vendor Total:	698.89
46353	CHIEF		02/27/2018		02/27/2018	SAFETY EQUIPMENT - POLICE DE	
		370421					675.00
						Vendor Total:	675.00
46354	COMPLETE HARDWARE STORE & MORE		02/27/2018		02/27/2018	REPAIR MATERIAL-KOVACEVICH	9.50
		175924					
46355	COMPLETE HARDWARE STORE & MORE		02/27/2018		02/27/2018	MATERIAL-CITY HALL	14.06
		177100					
46356	COMPLETE HARDWARE STORE & MORE		02/27/2018		02/27/2018	PARK REPAIR-SMOTHERMON	39.01
		177121					
46357	COMPLETE HARDWARE STORE & MORE		02/27/2018		02/27/2018	PARK REPAIR-SMOTHERMON	7.11
		177138					
46358	COMPLETE HARDWARE STORE & MORE		02/27/2018		02/27/2018	TOOLS FOR SHOP-M&I DEPT.	10.81
		178052					
46359	COMPLETE HARDWARE STORE & MORE		02/27/2018		02/27/2018	PARK REPAIR-KOVACEVICH PARK	10.81
		178083					
46360	COMPLETE HARDWARE STORE & MORE		02/27/2018		02/27/2018	PARK REPAIR DIGIORGIO PARK	1.50
		177148					
46361	COMPLETE HARDWARE STORE & MORE		02/27/2018		02/27/2018	PARK REPAIR-KOVACEVICH PARK	117.96
		178189					

H - Hand Check

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City of Arvin

Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount
						Vendor Total:	210.76
46362	DIAMOND TECHNOLOGIES, INC	20366	02/27/2018		02/27/2018	MITEL POE INJECTOR	479.00
						Vendor Total:	479.00
46363	EV-BOX NORTH AMERICA, INC.	18300076	02/27/2018		02/27/2018	EVCHARGING STATIONS	4,939.10
46364	EV-BOX NORTH AMERICA, INC.	18300077	02/27/2018		02/27/2018	EVCHARGING STATIONS	2,636.55
46365	EV-BOX NORTH AMERICA, INC.	18300078	02/27/2018		02/27/2018	EVCHARGING STATIONS	29,865.65
						Vendor Total:	37,441.30
46366	FEDEX	6-090-48993	02/27/2018		02/27/2018	FEDEX SVC. 2.16.18	140.28
						Vendor Total:	140.28
46367	FRANCHISE TAX BOARD	GARNISHMENT 2.23.18	02/27/2018		02/27/2018	GARNISHMENT 2.23.18	150.00
						Vendor Total:	150.00
46368	GUARDIAN	GROUP ID 00 473727 2.21.18	02/27/2018		02/27/2018	BUNDLE INSURANCE MARCH 201	7,230.84
						Vendor Total:	7,230.84
46369	HAAKER EQUIPMENT COMPANY	C39129	02/27/2018		02/27/2018	EL CROSSWIND J329D-REPAIRS	1,507.38
						Vendor Total:	1,507.38
46370	JAS PACIFIC	BI12831	02/27/2018		02/27/2018	BUILDING INSPECTOR SVC. JAN.	3,900.00
46371	JAS PACIFIC	BI 12832	02/27/2018		02/27/2018	PLANNER SVC. JAN. 2018	15,271.81
						Vendor Total:	19,171.81
46372	KERN TURF SUPPLY	405361	02/27/2018		02/27/2018	IRRIGATION REPAIR-PARK	209.92
46373	KERN TURF SUPPLY	104875	02/27/2018		02/27/2018	PARK REPAIR	557.80
						Vendor Total:	767.72
46374	OVERLAND, PACIFIC, &	1711237	02/27/2018		02/27/2018	BEAR MTN. BLVD. 5370-025	16,780.57
46375	OVERLAND, PACIFIC, &	1712221	02/27/2018		02/27/2018	BEAR MTN. BLVD. 5370-025	7,504.14
46376	OVERLAND, PACIFIC, &	1801163	02/27/2018		02/27/2018	BEAR MTN. BLVD. 5370-025	4,576.21
						Vendor Total:	28,860.92
46377	PACIFIC IRRIGATION	00193135	02/27/2018		02/27/2018	IRRIGATION REPAIR-KOVACEVICI	129.49
						Vendor Total:	129.49
46378	PACIFIC TIRE ARVIN	20015	02/27/2018		02/27/2018	MAINTENANCE FLEET#266	15.00
						Vendor Total:	15.00
46379	PETTY CASH-ELSA CARDOSO-GUZMAN	PETTY CASH REPLENISHMENT 2.26	02/27/2018		02/27/2018	PETTY CASH 2.26.18	85.03

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PO Number	Invoice Date	Invoice Description	Invoice Amount	
						Vendor Total:	85.03	
46380	PG & E		02/27/2018		02/27/2018	SVC. 1.13.18-2.13.18		
		A#4121972200-0	2.13.18				243.90	
46381	PG & E		02/27/2018		02/27/2018	SVC. 1.13.18-2.13.18		
		A#3441010184-3	2.13.18				177.90	
46382	PG & E		02/27/2018		02/27/2018	SVC. 1.13.18-2.13.18		
		A#6226711721-6	2.13.18				85.07	
46383	PG & E		02/27/2018		02/27/2018	SVC. 1.13.18-2.13.18		
		A#4891617948-3	2.13.18				333.46	
46384	PG & E		02/27/2018		02/27/2018	SVC. 1.13.18-2.13.18		
		A#3232674778-2	2.13.18				2,133.18	
46385	PG & E		02/27/2018		02/27/2018	SVC. 1.13.18-2.13.18		
		A#7149339108-1	2.13.18				4,469.72	
						Vendor Total:	7,443.23	
46386	PRO AIR		02/27/2018		02/27/2018	A/C REPAIR SENIOR CENTER		
		16033					267.00	
						Vendor Total:	267.00	
46387	PRO FORCE LAW ENFORCEMENT		02/27/2018		02/27/2018	SAFETY EQUIPMENT		
		337268					10.70	
						Vendor Total:	10.70	
46388	SUPPLYWORKS		02/27/2018		02/27/2018	OFFICE SUPPLIES-ANIMAL CONT		
		429071251					52.13	
						Vendor Total:	52.13	
46390	U.S. HEALTHWORKS MEDICAL		02/27/2018		02/27/2018	RANDOM TEST-TRANSIT		
		3263882-CA					137.00	
						Vendor Total:	137.00	
46391	VANTAGE POINT TRANSFER AGENTS		02/27/2018		02/27/2018	457K LOANS/CONTRIBUTION 2/23		
		457K LOANS/CONTRIBUTION 2/23					825.26	
						Vendor Total:	825.26	
46392	VITERELLI, CHRISTINE		02/27/2018		02/27/2018	TRAVEL FOR PICK UP ART WORK		
		TRAVEL ART WORK-GITS	1.31-2.15				70.62	
						Vendor Total:	70.62	
							Grand Total:	153,814.66
							Less Credit Memos:	0.00
							Net Total:	153,814.66
							Less Hand Check Total:	817.58
							Outstanding Invoice Total:	152,997.08
Total Invoices: 54								

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Ref. No.	Vendor Name	Invoice No.	Posting Date	PONumber	Invoice Date	Invoice Description	Invoice Amount
46321	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	
		A#5242161718-5	2.9.18				80.17
46322	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	
		A#4569461468-1	2.9.18				9.86
46323	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	
		A#4601018108-2	2.9.18				82.67
46324	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	
		A#7235938816-1	2.9.18				77.12
46325	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	
		A#9132070691-3	2.9.18				38.30
46326	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	
		A#4157630593-6	2.9.18				21.38
46327	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	
		A#9083999874-8	2.9.18				229.90
46328	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	
		A#1486138762-0	2.9.18				187.58
46329	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	
		A#0048737939-8	2.9.18				137.66
46330	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	
		A#2124436632-0	2.9.18				445.95
46331	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	
		A#6632224172-1	2.9.18				1,688.85
46332	PG & E		02/20/2018		02/20/2018	SVC. 1.10.18-2.8.18	
		A#5673737579-2	2.9.18				9.89
						Vendor Total:	3,608.62
46333	PUBLIC WORKS COUNTY OF KERN		02/20/2018		02/20/2018	MUNI&STSW SVC. JAN. 2018	
	ACCT#01-ARV		2.8.18				1,752.83
						Vendor Total:	1,752.83
46334	ROTO-ROOTER PLUMBING		02/20/2018		02/20/2018	PLUMBING SVC. - CITY YARD	
	293501068						1,425.00
						Vendor Total:	1,425.00
46335	SO. CAL. GAS CO.		02/20/2018		02/20/2018	NATURAL GAS VEHICLE FUEL	
	A#085-832-2970		6				26.00
						Vendor Total:	26.00
46336	TEL-TEC SECURITY SYSTEMS		02/20/2018		02/20/2018	ADOBE COMPLEX- FIRE ALARM	
	612011						55.00
						Vendor Total:	55.00
46337	TOYOTA FINANCIAL SERVICES		02/20/2018		02/20/2018	LEASE PAYMENT 2.9.18	
	A#002 6595452		2.9.18				268.84
						Vendor Total:	268.84
46338	VEOLIA WATER NA - MAINT-NOTE		02/20/2018		02/20/2018	O&M CAPITAL MARCH 2018	
	90140068						130,083.61
						Vendor Total:	130,083.61
Grand Total:							140,467.92
Less Credit Memos:							0.00
Net Total:							140,467.92
Less Hand Check Total:							0.00
Outstanding Invoice Total:							140,467.92

Total Invoices: 41

## EARNINGS REPORT

Emp. Code Desc.: CITY OF ARVIN  
 From 02/23/2018 to 02/23/20  
 City of Arvin

02-23-2018

Date: 2/27/2018  
 Time: 12:21:21

Employee Name	Employee ID	1X	2X	3X	ADJ	ADLCO	ADMLV	ALLOW	BERV	Other
		BNFT1	COMP	CTO	CTYWK	DEGRE	DIFFL	FH	FTO	Total
		HLPER	HOL	HP1X	INSUR	JURY	LONG	MILIT	MISC	
		PBD	PBD3	PBD3	PHALW	POST	PTO	REG	RETOT	
		RETRO	SHOEA	SICK	SRO	STDBY	TRAIN	TUPGR	UNADV	
		VAC	VACCO							
<b>Grand Total:</b>	<b>Employee Count: 52</b>	11,891.89	907.63	0.00	0.00	0.00	0.00	200.00	0.00	0.00
		807.75	0.00	2,038.47	0.00	276.94	189.00	120.28	0.00	133,577.99
		0.00	7,257.86	4,582.32	2,103.21	0.00	2,343.33	0.00	342.31	
		38.10	126.15	0.00	300.00	834.98	0.00	92,760.87	0.00	
		0.00	0.00	3,706.15	0.00	0.00	0.00	129.28	90.78	
		2,530.69	0.00							

## COST REPORT

Emp. Code Desc.: CITY OF ARVIN  
 From 02/23/2018 to 02/23/20  
 City of Arvin

02-23-2018

Date: 2/27/2018  
 Time: 12:22:41

Employee Name	Employee ID	FUTA	MC	MC1	PER1E	PER2D	PER2E	PER2M	Other
		PER3E	PER5E	PER6E	PER9E	PERCP	PERS	PERS2	Total
		PERS3	PERS4	PERS5	PERS6	PERS8	PERS9	SS	
		SUTA						SS1	
<b>Grand Total:</b>	<b>Employee Count: 52</b>	0.00	0.00	1,622.29	557.39	0.00	573.56	567.22	0.00
		2,019.96	214.90	0.00	0.00	571.02	0.00	0.00	25,021.72
		3,600.40	0.00	0.00	1,988.63	1,755.68	0.00	6,819.98	
		0.00						2,619.39	

**REGULAR MEETING MINUTES**

**ARVIN CITY COUNCIL / SUCCESSOR AGENCY TO THE  
ARVIN COMMUNITY REDEVELOPMENT AGENCY / ARVIN HOUSING AUTHORITY /  
ARVIN PUBLIC FINANCING AUTHORITY**

**FEBRUARY 20, 2018**

**CALL TO ORDER @ 6:00PM**

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ROLL CALL: All present. CM Madrigal arrived late during Roll Call; CM Martinez arrived late during item #1.**

**1. Approval of Agenda as To Form.**

**Motion to approve the agenda.**

Motion Mayor Gurrola      Second CM Robles      Vote 5-0

**2. PUBLIC COMMENTS**

(This is the opportunity for the public to address the City Council on any matter on the agenda or any item of interest to the public that is within the subject matter jurisdiction of the City Council.)

**3. CONSENT AGENDA ITEM(S)**

**A.** Approval of Demand Register(s) of February 02, 2018 – February 15, 2018.

**B.** Approval of Payroll Register(s) of February 09, 2018.

**C.** Approval of the Minutes of the Regular Meeting(s) of February 06, 2018.

**D.** Approval of Impact Fee Report for Fiscal Year 2016-2017.

**E.** Approval of A Resolution of the City Council of the City of Arvin Authorizing Submittal of An Application for the State Transit Assistance State of Good Repair (SGR) Fund for the City of Arvin and Authorizing the City Manager, or His Designee to Execute All Related Grant Documents and Authorizing Related Action.

**Resolution No. 2018-05**

**F.** Approval of A Professional Services Agreement Between the City of Arvin and the Local Government Commission and the Dolores Huerta Foundation for the Safe Routes to School Plan; and Authorizing Related Action.

**Agreement No. 2018-02**

- G. Approval of A Resolution of the City Council of the City of Arvin Authorizing Submittal of An Application for A CalTrans Sustainable Transportation Planning Grant to Update the General Plan for the City of Arvin and Authorizing the City Manager, or His Designee to Execute All Related Grant Documents and Authorizing Related Action.

**Resolution No. 2018-06**

- H. Approval of Task Order No. 1801 from DeWalt Corporation for Construction Management Services for the DiGiorgio Sidewalk Project in the Amount of \$12,215.00.
- I. Approval of Task Order No. 1802 from DeWalt Corporation for Construction Management Services for the Veolia Waste Water Treatment Facility Concrete Pavement Project in the amount of \$32,705.00.
- J. Approval of A Resolution of the City Council of the City of Arvin Approving the Engineer's Report for Landscape and Lighting Maintenance District No. 2.

**Resolution No. 2018-07**

- K. Approval of A Resolution of the City Council of the City of Arvin Declaring Intention to Annex Tract 5816 Phase 10A, 5816 Phase 10B, 7321, Garden in the Sun Park, and the Walnut Street Extension Project North of CA-223 to Landscaping and Lighting Maintenance District No. 2 Annexation No. 1 and to Levy and Collect Assessments on Landscaping and Lighting Maintenance District No. 2 Annexation No. 1 Together With Landscaping and Lighting Assessment No. 2 Commencing Fiscal Year 2018-2019 Pursuant to the Landscaping and Lighting Act of 1972 for the Maintenance and Servicing of Lighting and Landscaping and Setting the Time and Place of the Hearing on the Proposed Annexation and the Proposed Levy and Collection of Assessments.

**Resolution No. 2018-08**

- L. Approval of A Resolution of the City Council of the City of Arvin Approving the Professional Services Agreement between the City of Arvin and Kern Council of Governments for Geographical Information Services (GIS) and Authorizing the City Manager or Designee to Enter Into Agreement.

**Resolution No. 2018-09**

**Agreement No. 2018-03**

Staff recommends approval of Consent Agenda.

**CM Ortiz recused himself from the discussion and vote for Consent Agenda Items 3J and 3K due to a conflict of interest.**

**Motion to approve Consent Agenda Items 3A thru 3I and 3L.**

Motion Mayor Gurrola      Second CM Robles      Vote 5-0

**Motion to approve Consent Agenda Items 3J.**

Motion CM Robles      Second CM Madrigal      Vote 4-0-1 (CM Ortiz recused himself from the discussion and vote due to a conflict of interest.)

**Motion to approve Consent Agenda Items 3K.**

Motion CM Madrigal      Second CM Robles      Vote 4-0-1 (CM Ortiz recused himself from the discussion and vote due to a conflict of interest.)

**4. STAFF REPORTS**

A. Monthly Financial Report – January 2018 (Finance Director)

**5. COUNCIL MEMBER COMMENTS**

**6. CLOSED SESSION ITEM(S)**

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code § 54957(b)(1)  
Position: City Manager

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Pursuant to Government Code § 54956.9)  
Significant Exposure to Litigation Pursuant to Paragraphs (2) or (3) of Subdivision (d) of Section 54956.9  
One Potential Case

C. CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code, § 54957.6):  
City Negotiator: Alfonso Noyola, City Manager and Pawan Gill, Human Resources Administrator  
Employee Organizations: Arvin Police Officers Association (APOA) and Central California Association of Public Employees SEIU Local 521.

**CLOSED SESSION REPORT BY CITY ATTORNEY:**

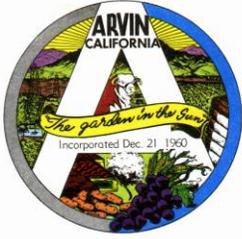
**No reportable action.**

**7. ADJOURNED @ 7:08PM**

Respectfully submitted,

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Cecilia Vela, City Clerk



## CITY OF ARVIN

### Agenda Report

**Meeting Date: March 6, 2018**

<b>TO:</b>	City Council
<b>FROM:</b>	Adam Ojeda, City Engineer Alfonso Noyola, City Manager
<b>SUBJECT:</b>	Adoption of Resolution Describing Improvements And Ordering The City Engineer To File A Report With Regard To The Landscape And Lighting Maintenance District No. 1 For The 2018-2019 Fiscal Year

#### **BACKGROUND**

The City of Arvin maintains various landscape, lighting and drainage improvements within the boundaries of Landscape and Lighting Maintenance District #1. A report of the improvements and the proposed special assessments must be prepared annually for review by the Council and the public so that annual assessments can be made. The first step in the process is for the City Council to initiate proceedings and to direct the City Engineer to prepare an updated report.

#### **RECOMMENDATION**

Staff recommends that the City Council approve a resolution which initiates the above described actions.

#### **FISCAL IMPACTS**

The funds from the Maintenance District will be collected by the Kern County Assessor's Office and disbursed to the City as a special assessment. When collected, these assessments will go to their respective funds to pay for the maintenance and operation of the landscaping, walls, drainage, and administration of the District.

#### **ATTACHMENTS**

Resolution

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARVIN  
DESCRIBING IMPROVEMENTS AND ORDERING THE CITY ENGINEER  
TO FILE A REPORT WITH REGARD TO THE LANDSCAPE AND  
LIGHTING MAINTENANCE DISTRICT NO. 1 FOR THE 2018-2019 FISCAL  
YEAR**

**WHEREAS**, the City of Arvin is a municipal corporation duly created and existing pursuant to the Constitution and laws of the State of California; and

**WHEREAS**, the Landscaping and Lighting Act of 1972 requires the review of annual assessment of existing Districts; and

**WHEREAS**, Landscape and Lighting Maintenance District No. 1 has been formed pursuant to the Landscaping and Lighting Act of 1972, and has been brought into compliance with Proposition 218; and

**WHEREAS**, the City Council of the City of Arvin desires that assessments be levied and collected in said assessment districts for the 2018-2019 fiscal year in accordance with Chapter 3 (commencing with Section 22620) of Part 2 of Division 15 of the Streets and Highways Code of the State of California; and

**WHEREAS**, the City Council wishes to secure an engineer's report in accordance with Article 4 (commencing with Section 22565) of Chapter 1 of the Streets and Highways Code of the State of California.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Arvin as follows:

Section 1. There are no proposed new improvements or any substantial changes in existing improvements for Landscape and Lighting Maintenance District No. 1. The City Engineer is hereby ordered to prepare and file a report in accordance with Article 4 (commencing with Section 22565) of Chapter 1 of the Streets and Highways Code of the State of California for fiscal year 2018-2019 Landscape and Lighting Maintenance District No. 1 assessments.

Section 2. This Resolution shall take effect immediately.

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**I HEREBY CERTIFY** that the foregoing resolution was duly passed and adopted by the City Council of the City of Arvin at a regular meeting thereof held on the 06<sup>th</sup> day of March 2018 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
**CECILIA VELA, City Clerk**

**CITY OF ARVIN**

By: \_\_\_\_\_  
**JOSE GURROLA, Mayor**

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
**SHANNON L. CHAFFIN, City Attorney**  
Aleshire & Wynder, LLP

I, \_\_\_\_\_, City Clerk of the City of Arvin, California, **DO HEREBY CERTIFY** that the foregoing is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of Arvin on the date and by the vote indicated herein.



## CITY OF ARVIN

### Agenda Report

Meeting Date: 03-06-2018

<b>TO:</b>	City Council
<b>FROM:</b>	Jeff Jones, Finance Director Alfonso Noyola, City Manager
<b>SUBJECT:</b>	<b>Resolution of the City Council of the City of Arvin Consenting to the Submittal of a Grant Application and Application Documents to the California Department of Transportation for the Low Carbon Transit Operations Program: and Authorizing Related Action</b>

#### **Background:**

The City of Arvin provides transportation services to the Citizens of the City of Arvin. Many of the services provided by the transit department are at low cost for the benefit of the community residents. The City can apply for grant funds to help offset the costs of the City's transportation operations for expanded ridership days, and capital improvements that support greenhouse gas reductions and the state's climate change initiative. The transportation department will utilize LCTOP funds for transit fuel purchases to fund "free ride" days for our community members and for transit capital improvements/infrastructure that result in carbon emissions reductions.

The LCTOP program is a grant funding source for transit grant funding for up to five fiscal years 2016/2017 through 2021/2022.

#### **Recommendation:**

Staff recommends the City Council adopt the Resolution.

#### **Fiscal Impact:**

Staff has determined the application for grant funds to the LCTOP program will allow the city transit department to apply for transit fuel purchases that fund "free ride" days and purchase transit equipment/infrastructure.

#### **Attachments:**

Resolution of the City Council of the City of Arvin Consenting to the Submittal of Grant Applications and Application Documents to the California Department of Transportation for the Low Carbon Transit Operations Program: and Authorizing Related Action.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARVIN  
AUTHORIZING THE SUBMITTAL OF GRANT APPLICATIONS AND  
APPLICATION DOCUMENTS TO THE CALIFORNIA DEPARTMENT  
OF TRANSPORTATION FOR THE LOW CARBON TRANSIT  
OPERATIONS PROGRAM (LCTOP); AND AUTHORIZING RELATED  
ACTIONS**

**WHEREAS**, Senate Bill 862 (2014) named the Department of Transportation as the administrative agency for the Low Carbon Transit Operations Program (LCTOP), and

**WHEREAS**, the Department of Transportation has delegated authority to award financial assistance for LCTOP project funds to the California Department of Transportation (Caltrans); and

**WHEREAS**, the City of Arvin is eligible to apply to Caltrans for LCTOP funds; and

**WHEREAS**, the City of Arvin has identified 2 projects for LCTOP funding:

- 1) \$ 13,258 for Free Ride Days;
- 2) \$ 75,000 as match fund for Two High Capacity Electric Buses and the purchase of Level 2 DC-3 Fast Chargers; and

**WHEREAS**, the grant agreement for financial assistance will impose certain obligations upon the City of Arvin, and

**WHEREAS**, the City of Arvin will provide all annual certifications and assurances to the Caltrans Department of Transportation (Caltrans) required for the LCTOP funds, and

**WHEREAS**, the City of Arvin recognizes that it is responsible for compliance with all conditions and requirements set forth in the grant assurances, and state and federal laws, including, but not limited to, laws governing the use of LCTOP funds; and

**WHEREAS**, the California Department of Transportation requires the City of Arvin to complete and submit a Governing Body Resolution for the purposes of identifying an agent authorized to act on behalf of The City of Arvin to execute actions necessary to apply for LCTOP Funds and ensure continued compliance with all applicable statutes, regulations, and guidelines for all LCTOP funded transit programs.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARVIN DOES  
RESOLVE AS FOLLOWS:**

1. Section 1: The Mayor, City Manager, or the Finance Director, are hereby authorized to submit all required documents to file an application for state grant assistance to Caltrans under the LCTOP program on behalf of the City of Arvin for assistance authorized by SB 862.
2. Section 2: The Mayor, the City Manager, or the Finance Director, are hereby authorized and empowered to execute in the name of the City of Arvin all grant documents including, but not limited to, applications, agreements, amendments and request for payments,

necessary to secure LCTOP grant funds and implement the approved grant projects from the Caltrans Department of Transportation (Caltrans), subject to approval as to legal form by the City Attorney.

- 3. Section 3: The City Manager or Finance Director are authorized to execute these documents and any amendments thereto.

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Arvin at a regular meeting thereof held on the 06th day of March 2018 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**ATTEST**

\_\_\_\_\_  
**CECILIA VELA, City Clerk**

**CITY OF ARVIN**

By: \_\_\_\_\_  
**JOSE GURROLA, Mayor**

APPROVED AS TO FORM:

By: \_\_\_\_\_  
**SHANNON L. CHAFFIN, City Attorney**  
Aleshire & Wynder, LLP

I, \_\_\_\_\_, City Clerk of the City of Arvin, California, DO HEREBY CERTIFY that the foregoing is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of Arvin on the date and by the vote indicated herein.



# FY 2017-2018 LCTOP

## Authorized Agent

**AS THE** City Manager  
(Chief Executive Officer/Director/President/Secretary)

**OF THE** City of Arvin  
(Name of County/City/Transit Organization)

I hereby authorize the following individual(s) to execute for and on behalf of the named Regional Entity/Transit Operator, any actions necessary for the purpose of obtaining Low Carbon Transit Operations Program (LCTOP) funds provided by the California Department of Transportation, Division of Rail and Mass Transportation. I understand that if there is a change in the authorized agent, the project sponsor must submit a new form. This form is required even when the authorized agent is the executive authority himself. I understand the Board must provide a resolution approving the Authorized Agent. The Board Resolution appointing the Authorized Agent is attached.

Alfonso Noyola, City Manager OR  
(Name and Title of Authorized Agent)

Jeff Jones, Finance Director OR  
(Name and Title of Authorized Agent)

Click here to enter text. OR  
(Name and Title of Authorized Agent)

Click here to enter text. OR  
(Name and Title of Authorized Agent)

Alfonso Noyola City Manager  
(Print Name) (Title)

\_\_\_\_\_  
(Signature)

Approved this 20 day of February, 2018



## Certifications and Assurances

**Lead Agency:** City of Arvin

**Project Title:** Free Ride Days

**Prepared by:** Christine Viterelli, Grant Writer

The California Department of Transportation (Caltrans) has adopted the following Certifications and Assurances for the Low Carbon Transit Operations Program (LCTOP). As a condition of the receipt of LCTOP funds, Lead Agency must comply with these terms and conditions.

### A. General

1. The Lead Agency agrees to abide by the current LCTOP Guidelines and applicable legal requirements.
2. The Lead Agency must submit to Caltrans a signed Authorized Agent form designating the representative who can submit documents on behalf of the project sponsor and a copy of the board resolution appointing the Authorized Agent.

### B. Project Administration

1. The Lead Agency certifies that required environmental documentation is complete before requesting an allocation of LCTOP funds. The Lead Agency assures that projects approved for LCTOP funding comply with Public Resources Code § 21100 and § 21150.
2. The Lead Agency certifies that a dedicated bank account for LCTOP funds only will be established within 30 days of receipt of LCTOP funds.
3. The Lead Agency certifies that when LCTOP funds are used for a transit capital project, that the project will be completed and remain in operation for its useful life.
4. The Lead Agency certifies that it has the legal, financial, and technical capacity to carry out the project, including the safety and security aspects of that project.
5. The Lead Agency certifies that they will notify Caltrans of pending litigation, dispute, or negative audit findings related to the project, before receiving an allocation of funds.
6. The Lead Agency must maintain satisfactory continuing control over the use of project equipment and facilities and will adequately maintain project equipment and facilities for the useful life of the project.
7. Any interest the Lead Agency earns on LCTOP funds must be used only on approved LCTOP projects.
8. The Lead Agency must notify Caltrans of any changes to the approved project with a Corrective Action Plan (CAP).
9. Under extraordinary circumstances, a Lead Agency may terminate a project prior to completion. In the event the Lead Agency terminates a project prior to completion, the Lead Agency must (1) contact Caltrans in writing and follow-up with a phone call verifying receipt of such notice; (2) pursuant to verification, submit a final report indicating the reason for the termination and demonstrating the expended funds were used on the intended purpose; (3) submit a request to reassign the funds to a new project within 180 days of termination.

## Certifications and Assurances

### C. Reporting

1. The Lead Agency must submit the following LCTOP reports:
  - a. Semi-Annual Progress Reports by May 15th and November 15th each year.
  - b. A Final Report within six months of project completion.
  - c. The annual audit required under the Transportation Development Act (TDA), to verify receipt and appropriate expenditure of LCTOP funds. A copy of the audit report must be submitted to Caltrans within six months of the close of the year (December 31) each year in which LCTOP funds have been received or expended.
2. Other Reporting Requirements: ARB is developing funding guidelines that will include reporting requirements for all State agencies that receive appropriations from the Greenhouse Gas Reduction Fund. Caltrans and project sponsors will need to submit reporting information in accordance with ARB's funding guidelines, including reporting on greenhouse gas reductions and benefits to disadvantaged communities.

### D. Cost Principles

1. The Lead Agency agrees to comply with Title 2 of the Code of Federal Regulations 225 (2 CFR 225), Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
2. The Lead Agency agrees, and will assure that its contractors and subcontractors will be obligated to agree, that:
  - a. Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allow ability of individual project cost items and
  - b. Those parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving LCTOP funds as a contractor or sub-contractor shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
3. Any project cost for which the Lead Agency has received funds that are determined by subsequent audit to be unallowable under 2 CFR 225, 48 CFR, Chapter 1, Part 31 or 2 CFR, Part 200, are subject to repayment by the Lead Agency to the State of California (State). All projects must reduce greenhouse gas emissions, as required under Public Resources Code section 75230, and any project that fails to reduce greenhouse gases shall also have its project costs submit to repayment by the Lead Agency to the State. Should the Lead Agency fail to reimburse moneys due to the State within thirty (30) days of demand, or within such other period as may be agreed in writing between the Parties hereto, the State is authorized to intercept and withhold future payments due the Lead Agency from the State or any third-party source, including but not limited to, the State Treasurer and the State Controller.



### Certifications and Assurances

#### A. Record Retention

1. The Lead Agency agrees, and will assure that its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred project costs and matching funds by line item for the project. The accounting system of the Lead Agency, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), and enable the determination of incurred costs at interim points of completion. All accounting records and other supporting papers of the Lead Agency, its contractors and subcontractors connected with LCTOP funding shall be maintained for a minimum of three (3) years after the "Project Closeout" report or final Phase 2 report is submitted (per ARB Funding Guidelines, Vol. 3, page 3.A-16), and shall be held open to inspection, copying, and audit by representatives of the State and the California State Auditor. Copies thereof will be furnished by the Lead Agency, its contractors, and subcontractors upon receipt of any request made by the State or its agents. In conducting an audit of the costs claimed, the State will rely to the maximum extent possible on any prior audit of the Lead Agency pursuant to the provisions of federal and State law. In the absence of such an audit, any acceptable audit work performed by the Lead Agency's external and internal auditors may be relied upon and used by the State when planning and conducting additional audits.
  
2. For the purpose of determining compliance with Title 21, California Code of Regulations, Section 2500 et seq., when applicable, and other matters connected with the performance of the Lead Agency's contracts with third parties pursuant to Government Code § 8546.7, the project sponsor, its contractors and subcontractors and the State shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire project period and for three (3) years from the date of final payment. The State, the California State Auditor, or any duly authorized representative of the State, shall each have access to any books, records, and documents that are pertinent to a project for audits, examinations, excerpts, and transactions, and the Lead Agency shall furnish copies thereof if requested.
  
3. The Lead Agency, its contractors and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by the State, for the purpose of any investigation to ascertain compliance with this document.

#### F. Special Situations

Caltrans may perform an audit and/or request detailed project information of the project sponsor's LCTOP funded projects at Caltrans' discretion at any time prior to the completion of the LCTOP.

I certify all of these conditions will be met.

Alfonso Noyola  
\_\_\_\_\_  
*(Print Authorized Agent)*

City Manager  
\_\_\_\_\_  
*(Title)*

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Date)*

## Allocation

City Of Arvin- The City of Arvin is submitting for 2 projects-(1) Free Ride Days \$ 20,000  
(2) EV Buses & Infrastructure (\$11,827.92 Arvin's remaining balance ) plus contributing sponsors funds

**Lead Agency:**

**Project Title:** Free Ride Days & EV Buses

**Regional Entity:** Kern Council of Governments

**County:** Kern

**Lead Agency:** I certify the scope, cost, schedule, and benefits as identified in the attached Allocation Request (Request) and attachments are true and accurate and demonstrate a fully funded operable project. I understand the Request is subject to any additional restrictions, limitations or conditions that may be enacted by the State Legislature, including the State's budgetary process and/or auction receipts. In the event the project cannot be completed as originally scoped, scheduled and estimated, or the project is terminated prior to completion, Lead Agency shall, at its own expense, ensure that the project is in a safe and operable condition for the public. I understand this project will be monitored by the California Department of Transportation - Division of Rail and Mass Transportation.

**Authorized Agent:** Alfonso Noyola

**Title:** City Manager

**Lead Agency:** City of Arvin

**Signature:**

**PUC Funds Type:** 99313 \$ 26,019

**PUC Funds Type:** 99314 \$ 5,808

**Contributing Sponsor(s):** The contributing sponsor is an entity that passes funds to the Lead Agency to support a project. The contributing sponsor could be the regional entity (PUC 99313) passing their funds to a recipient agency within their region or a recipient agency (PUC 99314) passing their funds through to either a regional entity or a recipient agency within their region. The contributing sponsor(s) must also sign and state the amount and type of LCTOP funds (PUC Sections 99313 and 99314) they are contributing the project. Sign below or attach a separate officially signed letter providing that information. If there is more than one contributing sponsor, please submit additional page, or a letter from the additional Contributing Sponsors.

**Authorized Agent:** Bob Snoddy

**Title:** Regional Planner

**Lead Agency:** Kern Counsel of Governments-City of Ridgecrest & City of Taft Combined Contributions

**Signature:**

**PUC Funds Type:** 99313 \$ 46,474.42

**PUC Funds Type:** 99314 \$ 6,592



**CITY OF ARVIN**  
**Agenda Staff Report**

**Meeting Date: March 06, 2018**

<b>TO:</b>	Arvin City Council
<b>FROM:</b>	Jeff Jones, Finance Director Hesham Elshazly, Transit Manager
<b>SUBJECT:</b>	Public Hearing and Resolution Regarding Transit Unmet Needs

**ISSUE**

To consider public comments and establish a finding for unmet needs which are reasonable to meet in the public transportation system

**MOTION**

Move to approve the resolution establishing the unmet and reasonable to meet transit needs finding.

**RECOMENDATION**

Staff recommends that the City Council considers all public comments and City Council testimony during the public hearing and approve the resolution establishing the unmet and reasonable to meet transit needs finding.

**BACKGROUND**

The Transportation Development Act of 1971 (TDA), as amended, provides for the disbursement of funds from the Local Transportation Fund for various eligible transportation uses. The funds are distributed by the Kern Council of Governments (KCOG), in its capacity as the Regional Transportation Planning Agency. An eligible claimant wishing to receive TDA funding through KCOG must conduct an annual review of the transit needs of the individuals and groups in the community. A public hearing must be conducted to receive written and oral comments regarding any “unmet transit needs” and whether these are “reasonable to meet”.

An unmet need exist if an individual of any age or physical condition is unable to transport himself or herself due to deficiencies in the existing transportation system. Excluded are: 1) those request for minor operational improvements, and 2) those improvements funded and scheduled for implementation, in the following fiscal year.

An unmet need is “reasonable to meet” if it is (1) safe to operate and has adequate roadways for transit vehicles, (2) not a duplication of an existing transportation service, (3) a response to an existing need, not a future need, and (4) has the ridership to meet the legally required farebox requirements (Pub. Util. Code §§ 99268.2, 99268.5 and 21 CCR §§ 6633.2, 6633.5 with fares close to fares of similar service).

**FISCAL IMPACTS**

There are no budget impacts at this time.

**ATTACHMENTS**

Resolution

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARVIN  
DECLARING THERE ARE NO UNMET TRANSIT NEEDS THAT CAN  
BE REASONABLY MET WITHIN THE CITY OF ARVIN.**

**WHEREAS**, Section 99238.5 of the Public Utilities Code requires the establishment and implementation of a citizen participation process to solicit input of transit dependent and transit disadvantaged persons, including the elderly, disabled, and persons of limited means; and

**WHEREAS**, the City Council of the City of Arvin by way of this public hearing is complying with California Public Utilities Code 99238.5 in addressing any unmet transit need that can be reasonably met; and

**WHEREAS**, a public notice was given at least 30 days prior to this public hearing stating the date, place, time and specific purpose of the hearing and said public notice was published in the Arvin Tiller; and

**WHEREAS**, for persons unable to attend the public hearing, the public notice provided for written and electronic comments to be received by the City Clerk; and

**WHEREAS**, said public hearing was held at on March 06, 2018, at which time the Arvin City Council, after receiving all public testimony and any and all other public testimony (written and/or electronic) determined there were no unmet transit needs that be reasonably met.

**NOW, THEREFORE, BE IT RESOLVED** the City Council of the City of Arvin finds that there are no unmet transit needs that are reasonable to meet.

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**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the Arvin City Council at its regular meeting held on the 06<sup>th</sup> day of March 2018 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**ATTEST**

\_\_\_\_\_  
**CECILIA VELA**, City Clerk

**CITY OF ARVIN**

By: \_\_\_\_\_  
**JOSE GURROLA**, Mayor

APPROVED AS TO FORM:

By: \_\_\_\_\_  
**SHANNON L. CHAFFIN**, City Attorney  
Aleshire & Wynder, LLP

I, \_\_\_\_\_, City Clerk of the City of Arvin, California, DO HEREBY CERTIFY that the foregoing is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of Arvin on the date and by the vote indicated herein.



**Kern Council  
of Governments**

January 4, 2018

Mr. Alfonso Noyola  
City Manager  
City of Arvin  
200 Campus Drive  
Arvin, CA 93203

Dear Mr. Noyola:

Kern COG staff is preparing for its annual unmet transit needs public hearing process. Our goal is to collect necessary public hearing documents from each Kern County transit operator by the end of April 2018. An April completion date allows Kern COG sufficient time to present a summary report to the Social Services Transportation Advisory Committee (SSTAC) that subsequently must make a recommendation to the Kern COG Board of Directors in a duly noticed public hearing.

Kern COG staff requests several documents from each operator to assist staff in the preparation of its unmet transit needs public hearing report including 1) copies of staff reports prepared for the City Council or County Board Meetings; 2) copies of any communications from residents regarding unmet transit needs; 3) copies and proof of the public hearing advertisement; 4) public hearing minutes; and 5) the adopting resolution. Staff would appreciate a copy of any brochure or flyer used to promote the public hearing. Advertisement for the public hearing **must** be published (in a newspaper of local circulation) no less than **thirty (30) days prior** to the meeting date.

Kern COG staff has prepared a calendar to track each transit operator's scheduled unmet transit needs a hearing. As soon as your staff has selected a date, please contact us with that information. You may phone the undersigned at (661) 635-2916 or e-mail [bsnoddy@kerncog.org](mailto:bsnoddy@kerncog.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Robert M. Snoddy".

Robert M. Snoddy  
Regional Planner

cc: City Clerk, Finance Director

## **PUBLIC HEARING NOTICE TRANSIT UNMET NEEDS HEARING**

The Arvin City Council will hold a public hearing on Tuesday, March 06, 2018, at 6:00p.m., at the Arvin Council Chambers located at 200 Campus Drive, Arvin, to receive comments related to unmet and reasonable transit needs in the City of Arvin and the surrounding county areas serviced by the Arvin Transit System.

Kern Council of Governments is required to define “unmet needs” and “reasonable to meet”, and has defined them as follows:

Unmet Need:

An unmet need exists if an individual of any age or physical condition is unable to transport himself or herself due to deficiencies in the existing transportation system. Excluded are: 1) those requests for minor operation improvements, and 2) those improvements funded and scheduled for implementation, in the following fiscal year.

Reasonable to Meet:

- A. Operational feasibility- The requested improvement must be safe to operate and there must be adequate roadways for transit vehicles.
- B. Duplication of Service- The proposed service shall not duplicate other transit services.
- C. Timing- The proposed service shall be in response to an existing, rather than a future need.
- D. Service must meet the legally required farebox ratio. (PUC Sections 99288.2, 99288.5 and CAC Section 8833.2, 8833.5 with fares close to fares of similar service.

Citizens unable to attend the meeting may submit written and/or electronic comments up to ten days prior to the meeting to the City Clerk, City of Arvin, 200 Campus Drive, Arvin, CA 93203, [cvela@arvin.org](mailto:cvela@arvin.org).

Cecilia Vela, City Clerk

Published: Bakersfield Californian, January 22, 2018

**NOTICIA DE AUDIENCIA PUBLICA**  
**ASUNTO A TRATAR**  
**NECESIDADES DE TRANSPORTE URBANO INCUMPLIDAS**

El consejo de la Ciudad de Arvin conducira una audiencia publica el 06 de Marzo, 2018 a las 6:00 de la tarde en la Camara del Consejo del Ayuntamiento localizado en el numero 200 Campus Drive, Arvin. El proposito es recibir comentarios del publico en general relacionados con las necesidades razonables de transporte urbano e incumplidas en la Ciudad de Arvin y otras poblaciones del condado de Kern, en las cuales el sistema de transporte urbano de la Ciudad de Arvin presta el servicio.

El Consejo de Gobernacion del Condado de Kern define “necesidades incumplidas” y “razonable de satisfacer” de la siguiente manera:

Necesidad Incumplida:

Una necesidad incumplida existe, si una persona de cualquier edad o condicion fisica no es capaz transportarse por si mismo o por si misma debido a las deficiencias en el actual sistema de transporte urbano.

Excluyendo: 1) Peticiones menores para mejoras operacionales, y 2) Mejoras ya financiadas y programadas para su implementacion en el siguiente año fiscal.

Razonable de Satisfacer:

- A. Viabilidad Operacional: Las Mejoras solicitadas deberan ser seguras de operar y deben existir caminos adecuados para el transito vehicular.
- B. Duplicacion de Servicio: El servicio que se proponga no debe duplicar otros servicios de transporte urbano.
- C. Intervalos de Tiempo: El servicio propuesto debe ser en respuesta a una necesidad existente en lugar de a una necesidad futura.
- D. El servicio debe cumplir con la racion legalmente establecida por ley, esto quiere decir que por cada Dolar que se invierta en el Sistema de Transporte Urbano un porcentaje de cada dolar debe ser recuperado en las tarifas que se cobren, como se estipula en la Secciones 99288.2, 99288.5 del Comision de Utilidades Publicas pos sus siglas en Ingles (PUC) y en las Secciones 8833.2, 8833.5 del Codice Administrativo de California pos sus siglas en Ingles (CAC) con cobros cercanos a tarifas para un servicio similar.

Personas incapaces de asistir pueden someter comentarios escritos y/o electrónicos hasta diez días antes de la reunion. Atencion: City Clerk, City of Arvin, 200 Campus Drive, Arvin, CA 93203, [cvela@arvin.org](mailto:cvela@arvin.org).

Cecilia Vela, City Clerk

Published: Bakersfield Californian, January 22, 2018



**CITY OF ARVIN**  
**Agenda Report**

**Meeting Date: March 06, 2018**

**TO:** City Council

**FROM:** Adam Ojeda, City Engineer  
Alfonso Noyola, City Manager

**SUBJECT:** A Resolution Of The City Council Of The City Of Arvin Annexing Tract 5816 Phase 10a, Tract 5816 Phase 10b, Tract 7321, Garden In The Sun Park, And The Walnut Street Extension Project North Of Ca-223 Into Landscaping And Lighting Maintenance District No. 2; And Confirming And Ordering The Annual Levy Of Assessments For Fiscal Year 2018-19 For Landscaping And Lighting Maintenance District No. 2

**BACKGROUND**

The City of Arvin maintains various landscape, lighting and drainage improvements within the boundaries of Landscape and Lighting Maintenance District No. 2. A report of the improvements and the proposed special assessments must be prepared annually for review by the Council and the public. The Engineer's Report was completed and approved by the City Council on February 20<sup>th</sup>, 2018, and a public hearing was set for March 6<sup>th</sup>, 2018. The Engineer's Report listed the proposed parcels to be assessed, the estimated cost of maintenance and operation of the District and maps showing the parcels in the District. The Engineer's report also identified lands to be annexed into the District. The areas previously included in Landscape Maintenance District No. 2 are tracts 6407, 6408, 6409, 6667, and 6756. The proposed annexation No. 1 includes tracts 5816 phases 10A and 10B, tract 7321, Garden in the Sun Park, and the Walnut Street Extension north of CA-223. The proposed annexed areas are shown in the attached Exhibit A

Notices indicating the date, time, location and reason for this public hearing were published in English and Spanish in the Bakersfield, Californian. The publication date was February 24<sup>th</sup> of 2018. After the public hearing, should the City Council adopt the Resolution, the Engineer's Report will be signed by the City Clerk, and the City Clerk will transmit the document and a certified copy of the signed resolution to the Kern County Auditor-Controller, Office of Special Assessments no later than August 1<sup>st</sup>, 2018.

**RECOMMENDATION**

Staff recommends that the City Council open the public hearing, receive testimony from the public, close the public hearing and then consider and adopt the resolution confirming the annual levy of assessments and annexations for fiscal year 2018-19 for the Landscaping and Lighting Maintenance District No. 1.

**FISCAL IMPACTS**

The funds from the Maintenance District will be collected by the Kern County Assessor's Office and disbursed to the City as a special assessment. When collected, these assessments will go to their respective funds to pay for the maintenance and operation of the landscaping, walls, drainage, and administration of the District.

**ATTACHMENTS**

Resolution

Proof of Publication

Exhibit A

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARVIN ANNEXING TRACT 5816 PHASE 10A, TRACT 5816 PHASE 10B, TRACT 7321, GARDEN IN THE SUN PARK, AND THE WALNUT STREET EXTENSION PROJECT NORTH OF CA-223 INTO LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 2; AND CONFIRMING AND ORDERING THE ANNUAL LEVY OF ASSESSMENTS FOR FISCAL YEAR 2018-19 FOR LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 2.**

**WHEREAS**, on February 6<sup>th</sup>, 2018, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code (commencing with Section 22500) (the “Act”), the City Council of the City of Arvin did declare its intention to review, levy and collect the annual assessment for Landscaping and Lighting Maintenance District No. 2 of the City of Arvin (“District”) for fiscal year 2018-19; and

**WHEREAS**, on February 6<sup>th</sup>, 2018, pursuant to the provisions of the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code (commencing with Section 22500) (the “Act”), the City Council of the City of Arvin did declare its intention to annex new lands into the boundaries of Landscaping and Lighting Maintenance District No. 2 of the City of Arvin (“District”) for fiscal year 2018-19; and

**WHEREAS**, assessments levied within the District provided revenue for the purpose of financing the installation, construction, and maintenance of certain public projects eligible under the Act, including without limitation the operation, maintenance, and servicing of public streets and sidewalks, landscaping, irrigation systems, and other appurtenant facilities; and

**WHEREAS**, said Council did declare its intention to levy and collect the annual assessment for the maintenance and operation of the landscaping facilities in said District; and

**WHEREAS**, said Council did declare its intention to annex new lands into said District; and

**WHEREAS**, on February 6<sup>th</sup>, 2018, pursuant to the provisions of the Act, the City Council initiated proceedings by Resolution No. 2018-04 for the levy and collection of assessments against the assessable lots and parcels of land in the District for Fiscal Year 2018-19, and to annex new lands into the District, and directed the City Engineer, to prepare and file a written report in accordance with Article 4 (commencing with Section 22565) of Chapter 1 of the Act; and

**WHEREAS**, in accordance with Article 4 of Chapter 1 of the Act, the Engineer prepared and filed such report (the “Engineer’s Report”) with the City Clerk, and the City Clerk has presented the Engineer’s Report to the City Council; and

**WHEREAS**, on February 20<sup>th</sup>, 2018, the City Council adopted Resolutions No. 2018-07 and 2018-08 approving the Engineer’s Report and declaring its intention to annex new lands into the District,

which calculated the annual assessments for the parcels in said District, as filed pursuant to Section 22623 of the Act, and

**WHEREAS**, on February 20<sup>th</sup>, 2018, the City Council adopted Resolution No. 2018-08 which declared the intention of the City Council to annex new lands into the District, and

**WHEREAS**, all property owners of the property proposed to be annexed into the District have requested annexation and waived notice, and are therefore exempt from the 45 day notification requirement; and

**WHEREAS**, the public notice of the Resolution of Intention and the Public Hearing scheduled for March 6<sup>th</sup>, 2018, was duly published on February 24, 2018 in the Bakersfield, Californian.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARVIN AS FOLLOWS:**

Section 1. The above recitals are true and correct, and are hereby incorporated herein by this reference.

Section 2. The hearing on said annexation of Tract 5816 phase 10A, Tract 5816 phase 10B, Tract 7321, Garden in the Sun Park, and the Walnut Street Extension north of CA-223 to the District was held in accordance with law and all persons desiring to speak were heard.

Section 3. There is no majority protest (limited to the territory proposed to be annexed) having been filed to the annexation of the property identified in Exhibit "A" attached hereto, which includes Tract 5816 phase 10A, Tract 5816 phase 10B, Tract 7321, Garden in the Sun Park, and the Walnut Street Extension north of CA-223, to the District, and all property owners have requested annexation of their property.

Section 4. The City Council hereby (1) finds that the public interest and convenience requires, and (2) declares the annexation of the property generally depicted in Exhibit "A" to the City Landscaping And Lighting Maintenance District No. 2 and as more specifically identified as follows: Tract 5816 phase 10A, Tract 5816 phase 10B, Tract 7321, Garden in the Sun Park, and the Walnut Street Extension north of CA-223. Such annexation will have the distinctive designation of "Landscaping And Lighting Maintenance District No. 2, Annexation No. 1." Further references to "Landscaping and Lighting Maintenance District No. 2" or "District" herein shall include said annexed property unless otherwise expressly noted.

Section 5. The hearing on said annual levy of assessment for the District was also held in accordance with law and all persons desiring to speak were heard.

Section 6. The City Council hereby (1) finds that the public interest and convenience requires and (2) declares its intention to order the levy of and to collect assessments against the assessable lots and parcels of property within an existing assessment district designated "Landscaping and Lighting Maintenance District No. 2 of the City of Arvin" pursuant to the provisions of the Act, for the fiscal year commencing July 1, 2018 and ending June 30, 2019, to pay for the costs and expenses of the improvements described in the Report.

Section 7. The City Council hereby determines that the territory within the District, whose boundaries are set forth in the Engineer's Report, on file with the City Clerk of the City of Arvin, will be the territory benefited by the maintenance and servicing of the improvements described in said Engineer's Report with annexations.

Section 8. That the Engineer's Report, the diagram for the assessment District and the assessment of the estimated costs of the improvements contained therewith and each and every part of said Engineer's Report, is adopted and approved, and that the assessment of the total amount of the costs and the individual assessments thereof upon the several subdivisions of lane expenses, respectively, from said improvements, and of the expenses incidental thereto, be and the same hereby is finally approved and confirmed as the assessment to pay the costs. The assessment for fiscal year 2018-19 is proposed to increase from the previous year by an amount equal to the Consumer Price Index (CPI) of 3.6%, which was the CPI in 2017 as described in Exhibit D of the Engineer's Report.

Section 9. The Council hereby orders the levy of the assessments described in said Resolution of Intention and the Engineer's Report.

Section 10. The assessment diagram showing the assessment district referred to in said Resolution of Intention, and also the subdivision of land within the District, as contained in said Engineer's Report, including the land annexed therein, be and it is hereby finally approved and confirmed as the diagram of the properties to be assessed to pay the costs of the improvements.

Section 11. The City Clerk shall file the diagram and assessment, as confirmed or certified copy thereof, with the Kern County Auditor-Controller no later than August 1<sup>st</sup>, 2018.

Section 12. Based upon a review by the City Clerk, City Engineer and City Attorney for the City of Arvin, it has been determined that the District's annual CPI assessment of 3.6% as is described in this Resolution is exempted from the requirements of Article XIII Section "D" of the California Constitution (Proposition 218).

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**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Arvin at a regular meeting thereof held on the 06<sup>th</sup> day of March 2018 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**ATTEST**

\_\_\_\_\_  
**CECILIA VELA, City Clerk**

**CITY OF ARVIN**

By: \_\_\_\_\_  
**JOSE GURROLA, Mayor**

APPROVED AS TO FORM:

By: \_\_\_\_\_  
**SHANNON L. CHAFFIN, City Attorney**  
Alshire & Wynder, LLP

Exhibit A: General Location of Proposed Properties to be Annexed

I, \_\_\_\_\_, City Clerk of the City of Arvin, California, **DO HEREBY CERTIFY** that the foregoing is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of Arvin on the date and by the vote indicated herein.

**NOTICE OF PUBLIC HEARING  
CITY OF ARVIN**

NOTICE IS HEREBY GIVEN THAT THE ARVIN CITY COUNCIL will hold a public hearing in the Council Chambers at 200 Campus Drive, Arvin, CA, on **Tuesday, March 6th, 2018** at 6:00 pm for the consideration and possible adoption of:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARVIN DECLARING INTENTION TO ANNEX TRACT 5816 PHASE 10A, 5816 PHASE 10B, 7321, GARDEN IN THE SUN PARK, AND THE WALNUT STREET EXTENSION PROJECT NORTH OF CA-223 TO LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT No. 2 ANNEXATION No. 1 AND TO LEVY AND COLLECT ASSESSMENTS ON LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT No. 2 ANNEXATION No. 1 TOGETHER WITH LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT No. 2 COMMENCING FISCAL YEAR 2018-2019 PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 FOR THE MAINTENANCE AND SERVICING OF LIGHTING AND LANDSCAPING AND SETTING THE TIME AND PLACE OF THE HEARING ON THE PROPOSED ANNEXATION AND THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS**

ALL INTERESTED PARTIES are invited to attend said HEARING and express opinions or submit evidence for or against the subject outlined above. The flat rate assessment, as adjusted by the previously approved CPI, for Landscape and Lighting Maintenance District No. 2 in the City of Arvin for Fiscal Year 2018-19 will be continued for the parcels currently in the Districts. The purpose of these Districts is for the maintenance, servicing and operation of the landscape, lighting and storm drain basin improvements within the District.

The engineer's report was accepted by the City during the February 20th, 2018 council meeting, and publication of this notice complies with Sections 22552 and 22553 of the California Streets and Highways Code.

FURTHER INFORMATION on the public hearing subject may be obtained or viewed at City Hall or by telephone (661) 854-3134.

**NOTICIA DE AUDIENCIA PÚBLICA  
CIUDAD DE ARVIN**

POR ESTE CONDUCTO SE NOTIFICA QUE EL CONCEJO MUNICIPAL DE ARVIN conducirá una audiencia pública en la Cámara del Concejo Municipal localizada en el número 200 Campus Drive, Arvin, Ca, el **Martes, 6 de Marzo, 2018** a las 6:00 de la tarde para la consideración y posible adopción de lo siguiente:

**UNA RESOLUCIÓN DEL AYUNTAMIENTO DE LA CIUDAD DE ARVIN DECLARANDO INTENCIÓN AL ANEXO TRACT 5816 FASE 10A, TRACT 5816 FASE 10B, TRACT 7321, JARDÍN EN EL PARQUE SOL, Y EL PROYECTO DE EXTENSIÓN DE LA CALLE WALNUT NORTE DE CA-223 AL DISTRITO DE MANTENIMIENTO DE PAISAJES E ILUMINACIÓN No. 1 ANEXIÓN No. 1 Y PARA EVALUAR Y COBRAR EVALUACIONES EN EL DISTRITO DE MANTENIMIENTO DEL PAISAJE E ILUMINACIÓN No. 2 ANEXIÓN No. 1 JUNTO AL DISTRITO DE EVALUACIÓN DE PAISAJES E ILUMINACIÓN No. 2 COMIENZO DEL AÑO FISCAL 2018-19 DE ACUERDO CON LA LEY DE PAISAJISMO Y ALUMBRADO DE 1972 PARA EL MANTENIMIENTO Y EL MANTENIMIENTO DE LA ILUMINACIÓN Y EL PAISAJE Y PARA ESTABLECER LA HORA Y EL LUGAR DE LA AUDIENCIA SOBRE LA ANEXO PROPUESTA Y LA LEY PROPUESTA Y RECOLECCIÓN DE EVALUACIONES**

A TODAS LAS PERSONAS INTERESADAS se les invita para que estén presentes en esta AUDIENCIA y expresen opiniones o muestren evidencias en favor o en contra de lo antes mencionado.

La tasa fija evaluada, ajustada por el índice de precios al consumidor (INPC), previamente aprobado para el Distrito no. 2 para el mantenimiento de áreas verdes y alumbrado publico en la Ciudad de Arvin para el Año Fiscal 2018-19 continuara para las lotes actualmente en ambos Distritos.

El reporte del ingeniero fue aceptado por la ciudad durante la reunión del Consejo el 20 de Febrero de 2018, y publicación de este aviso cumple con las secciones 22552 y 22553 de las calles de California y Código de Carreteras.

El propósito de estos Distritos es para el mantenimiento, servicio y operación de áreas verdes, alumbrado y mejoras a las alcantarillas colectoras de aguas residuales localizadas dentro de los Distritos.

MAS INFORMACIÓN acerca del asunto a tratar en esta audiencia pública se puede obtener o examinar en el Ayuntamiento de la Ciudad de Arvin o llamando al teléfono (661) 854-3134.

February 24, 2018  
14449442



Garden in the Sun Park

Walnut Street Extension

Tract 7321

Tract 5816-10A

Tract 5816-10B

EXHIBIT A  
GENERAL LOCATION  
OF PROPOSED  
AREAS TO BE  
ANNEXED



## CITY OF ARVIN Staff Report

Meeting Date: March 06, 2018

<b>TO:</b>	Arvin City Council
<b>FROM:</b>	Jeff Jones, Finance Director Alfonso Noyola, City Manager
<b>SUBJECT:</b>	A Resolution of the City Council of the City of Arvin ratifying increased budget appropriations for fiscal year 2017-2018 in respect to the park impact fee fund and directing expense allocation of same

### **BACKGROUND:**

A recent review of the FY 2017/2018 budget indicates that certain water connection fees regarding the Walnut Street Extension and the Garden In The Sun Park were not included in the budget. The fee for each location, \$72,800, for a total of \$145,600, is due to the Arvin Community Services District. The park impact fee fund will be used to pay for this expense, however formal approval of the augmentation of the park impact fee fund budget is required before payment to the Arvin Community Services District can be processed. The current amount available in the park impact fee fund is \$392,019.50.

### **FINANCIAL IMPACT:**

Reduction of park impact fee fund balance by \$145,600. New fund balance in the park impact fee account after this action will be \$246,419.50.

### **RECOMMENDATION:**

That the Council approve the attached resolution authorizing the additional budget appropriations to the park impact fee fund.

### **ATTACHMENT:**

Copy of invoice from Arvin Community Services District

# ARVIN COMMUNITY SERVICES DISTRICT

309 CAMPUS DR. • ARVIN, CALIFORNIA 93203  
Phone (661) 854-2127 • Fax (661) 854-8230

To: Alfonso Noyola, Arvin City Manager

From: Raul Barraza, Jr., ACSD General Manager

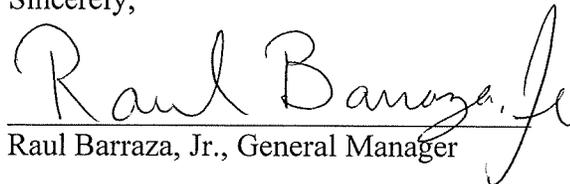
Subject: Will Serve Application for “Garden in the Sun Park” and “Walnut Extension”

Date: May 8, 2017

Mr. Noyola,

The Board of Directors from Arvin Community Services District, have given me direction to inform you and the City Council of the City of Arvin (“City”), that Arvin Community Services District (“District”) has approved the Will Serve Application (“Application”) for City projects “Garden in the Sun Park” (“Park Project”) and “Walnut Extension” (“Extension”). The District has calculated the Water Capacity Charge using the stated projected demand of 70GPM per your Application. The total Water Capacity Charge will be \$145,600 based on the District’s fees set forth in Resolution 11-05. Please feel free to contact the undersigned if you want to discuss the Application further.

Sincerely,

  
Raul Barraza, Jr., General Manager

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARVIN  
AUGMENTING THE CITY OF ARVIN ANNUAL BUDGET FOR FISCAL  
YEAR 2017-2018 IN THE AMOUNT OF \$145,600 WITH RESPECT TO  
THE PARK IMPACT FEE FUND AND APPROPRIATING THE SAME  
FOR PAYMENT OF WATER FEES**

**WHEREAS**, California pursuant to Arvin Municipal Code, section 23.06.150, the City Manager has the duty to prepare and submit a proposed annual budget and the proposed annual salary plan to the City Council for its approval; and

**WHEREAS**, City Council policy directs that there be on-going budget reviews to ensure that actual expenditures not exceed appropriations during the fiscal year; and

**WHEREAS**, a review of construction fees involved with the Walnut Street Extension and the Garden of the Sun Park Projects determined that ‘Will Serve Water fees’ due to the Arvin Community Services District in the amount of \$145,600 were not budgeted in the FY 2017/18 budget or appropriated; and

**WHEREAS**, within each fund there is a need to allocate the total fund appropriations among the categories presented in the financial statements;

**WHEREAS**, the City Council desires to amend the City of Arvin’s Annual Budget for Fiscal Year 2017-2018 in the amount of \$145,600 with respect to the park impact fee fund for payment of water fees and appropriate the same for payment to the Arvin Community Services District.

**NOW, THEREFORE, BE IT RESOLVED BY THE ARVIN CITY COUNCIL** as follows:

1. The City Council amends the City of Arvin’s Annual Budget for Fiscal Year 2017-2018 as follows:

<u>Fund Name</u>	<u>Additional Amount</u>	<u>Explanation</u>
Park Impact Fee Fund	\$145,600	Will-Serve water fees – Walnut Street Project and Garden In The Sun Park

2. The amount of \$145,600 is appropriated from the park impact fee fund to pay the Arvin Community Services District for will-serve water fees for the Walnut Street Project and the Garden in the Sun Park Project.
3. Staff is directed to allocate the increased appropriation among the expenditure categories to be shown on the FY 2017/18 City financial statements in such a manner to eliminate expenditures exceeding appropriations.

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Arvin at a regular meeting thereof held on the 06<sup>th</sup> day of March 2018 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTEST

\_\_\_\_\_  
**CECILIA VELA**, City Clerk

**CITY OF ARVIN**

By: \_\_\_\_\_  
**JOSE GURROLA**, Mayor

APPROVED AS TO FORM:

By: \_\_\_\_\_  
**SHANNON L. CHAFFIN**, City Attorney  
Aleshire & Wynder, LLP

I, \_\_\_\_\_, City Clerk of the City of Arvin, California, DO  
HEREBY CERTIFY that the foregoing is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of Arvin on the date and by the vote indicated herein.



**CITY OF ARVIN  
Staff Report**

Meeting Date: March 06, 2018

**TO:** Arvin City Council

**FROM:** Jeff Jones, Finance Director  
Alfonso Noyola, City Manager

**SUBJECT: A Resolution of the City Council of the City of Arvin directing the payment of \$145,600 to the Arvin Community Services District using park impact fee funds.**

**BACKGROUND:**

A recent review of the FY 2017/2018 budget indicates that certain water connection fees regarding the Walnut Street Extension and the Garden In The Sun Park were not included in the budget. The fee for each location, \$72,800, for a total of \$145,600, is due to the Arvin Community Services District. The park impact fee fund will be used to pay for this expense. The current amount available in the park impact fee fund is \$392,019.50.

**FINANCIAL IMPACT:**

Reduction of park impact fee fund balance by \$145,600. New fund balance in the park impact fee account after this action will be \$246,419.50.

**RECOMMENDATION:**

That the Council approve the attached resolution authorizing the payment of \$145,600 to the Arvin Community Services District for water connection fees for the Walnut Street Extension and Garden In the Sun Park projects.

**ATTACHMENT:**

Copy of invoice from Arvin Community Services District

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARVIN  
DIRECTING THE PAYMENT OF \$145,600 TO THE ARVIN  
COMMUNITY SERVICES DISTRICT USING PARK IMPACT FEE  
FUNDS**

**WHEREAS**, in 2017 the City of Arvin authorized construction of the Walnut Street Extension and the Garden In the Sun Park projects; and

**WHEREAS**, the projects require water services connections from the Arvin Community Services District in the amount of \$145,600; and

**WHEREAS**, the construction budgets did not include payment of the water services connections; and

**WHEREAS**, the City desires to pay such fees out the park impact fee fund; and

**WHEREAS**, the City's Finance Director has determined that sufficient funds are available in the park impact fee fund to pay for this service; and

**WHEREAS**, both the Walnut Street Extension Project and the Garden in the Sun Park Project have been environmentally assessed under the California Environmental Quality Act, and no further assessment is required.

**NOW, THEREFORE, BE IT RESOLVED THAT:** The City Council of the City of Arvin does hereby direct the City Finance Director to pay to the Arvin Community Services District the amount of \$145,600 out of the park impact fee fund, and authorizes a like increase in the construction budgets of the same amount to the extent that may be required.

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**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Arvin at a regular meeting thereof held on the 06<sup>th</sup> day of March 2018 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**ATTEST**

\_\_\_\_\_  
**CECILIA VELA, City Clerk**

**CITY OF ARVIN**

By: \_\_\_\_\_  
**JOSE GURROLA, Mayor**

APPROVED AS TO FORM:

By: \_\_\_\_\_  
**SHANNON L. CHAFFIN, City Attorney**  
Aleshire & Wynder, LLP

I, \_\_\_\_\_, City Clerk of the City of Arvin, California, DO HEREBY CERTIFY that the foregoing is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of Arvin on the date and by the vote indicated herein.

# ARVIN COMMUNITY SERVICES DISTRICT

309 CAMPUS DR. • ARVIN, CALIFORNIA 93203  
Phone (661) 854-2127 • Fax (661) 854-8230

To: Alfonso Noyola, Arvin City Manager

From: Raul Barraza, Jr., ACSD General Manager

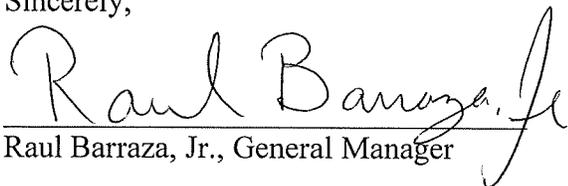
Subject: Will Serve Application for “Garden in the Sun Park” and “Walnut Extension”

Date: May 8, 2017

Mr. Noyola,

The Board of Directors from Arvin Community Services District, have given me direction to inform you and the City Council of the City of Arvin (“City”), that Arvin Community Services District (“District”) has approved the Will Serve Application (“Application”) for City projects “Garden in the Sun Park” (“Park Project”) and “Walnut Extension” (“Extension”). The District has calculated the Water Capacity Charge using the stated projected demand of 70GPM per your Application. The total Water Capacity Charge will be \$145,600 based on the District’s fees set forth in Resolution 11-05. Please feel free to contact the undersigned if you want to discuss the Application further.

Sincerely,

  
Raul Barraza, Jr., General Manager