



CITY OF ARVIN
141 Plumtree Drive, P.O. Box 548, Arvin, California 93203
(661) 854-2822 Office; (661) 854-2969 Fax
PART 1 – GENERAL INFORMATION APPLICATION
Section 17.46.011 Facility Closure, Site Abandonment, and Site Restoration
Section 17.46.038 Development Standards of Site Abandonment and Redevelopment

General Information Required (Print or Type)

| | |
|--|--|
| Applicant's Name: Phone: _____ Email: _____ Address: _____ Location of Project (Address) _____ Legal Description of Project Location (Assessor's Parcel No.) _____ | (Staff Use Only) File Number: _____ Related Files: _____ |
| Legal Owner's Name (as listed in the Kern County Assessor's records) or Preliminary Title Report: _____ Address _____ Phone: _____ Email: _____ | |

Type of Review Requested [Please Check Applicable Box(es)]

Facility Closure, Site Abandonment, and Site Restoration
 Well Abandonment
 Development of site having/had oil and gas operations

Project Description

Briefly Describe (Attach Oil and Gas Well Abandonment Supplemental Application) –

Incomplete Applications

The completeness of this application, which includes accompanying plans, shall be subject to the review of the Planning Department. Applications for any of the above listed actions, and other actions as deemed necessary by the Planning Director shall be considered incomplete pending completion of the plan review process.

Owner Certification

I certify that I am presently the legal owner of the above described property. Further, I acknowledge the filing of this application and certify that all of the above information is true and accurate. (If the undersigned is different from the legal property owner, a letter of authorization must accompany this form).

| | |
|------|-----------|
| Date | Signature |
|------|-----------|

Print Name and Title _____

| | | |
|--------------------|-------------|---------------------|
| Date Time Received | Received By | Project/Receipt No. |
|--------------------|-------------|---------------------|

NOTE: City of Arvin's Planning Applications are made up of a number of supplemental forms for the different projects. Part 1 will be supported by the specific project information and data.



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SIGNATURE PAGE

Consent of Applicant and Property Owner(s):

The consent of the applicant and property owner (subsurface or surface), if the applicant is not the property owner, is required for filing an application for a land use development permit within the City of Arvin. The signatures of the applicant and property owner(s) below constitutes consent for filing of this application. *Applicants shall be responsible for all costs and fees associated with their application.* The Applicant shall be responsible for maintaining a zero balance with the Community Development Department for the City of Arvin. If a negative balance occurs, it may cause the application to become incomplete until sufficient funds are paid to the City of Arvin. If funds are not deposited within 30 calendar days, the application shall become void and a new application will be required.

1. _____
 Property Owner(s) Signature(s)

 Print Name

2. _____
 Property Owner(s) Signature(s)

 Print Name

Date: _____

 Applicants Signature

 Print Name

 Date



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INFORMATION REQUIRED WITH ALL DEVELOPMENT APPLICATIONS

- Oil and Gas Well Abandonment/Site Closure (Conditional Use Permit) and Development – Site Abandonment and Redevelopment (Demolition and Restoration Permit) and supporting documents as noted with the appropriate number of copies as noted in the application form.
- Hazardous Materials Survey Form. One (1) Copy – Completed and Signed
- Title Report. One (1) Copy. A current preliminary title report prepared within six (6) months prior to filing the application.
- Signed and executed Indemnification and Cost Recovery Agreement for the project by responsible representative.
- Environmental Questionnaire. One (1) Copy – Completed and Signed



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APPLICANTS ENVIRONMENTAL INFORMATION FORM

PROPERTY OWNER'S NAME: _____

Mailing Address: _____

Phone: Business () _____ Home () _____ FAX () _____

APPLICANTS NAME: _____

Mailing Address: _____

Phone: Business () _____ Home () _____ FAX () _____

This document will assist the Community Development Department in evaluating the proposed project and its potential environmental impacts. Complete and accurate information will facilitate the required environmental assessment and review and will minimize future requests for additional information. Please contact the Community Development Department, Planning Division at 854-2822 if there are any questions you may have in responding to the following questions or assessments.

PROJECT SITE INFORMATION

Property Address or Location: _____

Property Assessor's Parcel Number: _____

Property Dimensions: _____

Property Area: Square Footage: _____ Acreage: _____

Site Land Use: Undeveloped/Vacant: _____ Developed: _____

If developed, give building(s) square footage: _____

Existing Zoning of Project Site: _____

General Plan Designation: _____

Proposed General Plan Designation (if applicable): _____



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YES NO IF YES TO ANY QUESTION, PLEASE PROVIDE SUPPORT INFORMATION

- | | | |
|-----|-----|---|
| ___ | ___ | 1. Change in existing features of any lakes or hills, or substantial alteration of ground contours. |
| ___ | ___ | 2. Change in scenic views of vistas from existing residential areas or public lands or roads. |
| ___ | ___ | 3. Change in pattern, scale or character of general area of project. |
| ___ | ___ | 4. Significant amounts of solid waste or litter. |
| ___ | ___ | 5. Change in dust, ash, smoke, fumes or odors in vicinity. |
| ___ | ___ | 6. Change in lake, stream or ground water quality or quantity, or alteration of existing drainage patterns. |
| ___ | ___ | 7. Substantial change in existing noise or vibration levels in the vicinity. |
| ___ | ___ | 8. Site of filed land or on slope of 10 percent (10%) or more. |
| ___ | ___ | 9. Use of disposal of potentially hazardous materials, such as toxic substances, flammable or explosives. |
| ___ | ___ | 10. Substantial change in demand for municipal services (police, fire, water, sewage, etc.) |
| ___ | ___ | 11. Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.) |
| ___ | ___ | 12. Relationship to a larger project or series of projects. |
| ___ | ___ | 13. Traffic Impact Analysis -Report per Part 1 – General Information Application – Special Studies and Services. (Generally not applicable to abandonment without development.) |
| ___ | ___ | 14. Archaeological Evaluation/Study per Part 1 - General Information Application – Special Studies and Services. |
| ___ | ___ | 15. Water “Will Serve” Letter per Part 1 - General Information Application – Special Studies and Services. (Generally not applicable to abandonment without development.) |
| ___ | ___ | 15. Air Quality Impact Study - per Part 1 - General Information Application – Special Studies and Services |
| ___ | ___ | 16. Project subject to any Combing Zoning Districts such as Planned Unit Developments, Auto Parking, Architectural Design Zone, or MUO-Pedestrian Oriented Mix Use Overlay Zone: (Generally not applicable to abandonment without development.) |



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ENVIRONMENTAL SETTING

Person Completing Information: _____ Telephone No. _____

E-Mail Address: _____

Briefly describe the project site as it exists before the project, including information on topography, soil stability, plants and animals and any cultural, historical or scenic aspects. Describe any existing structures on the site and the use of the structures. Attach photographs of the site.

Attach additional pages if necessary.

Briefly describe the surrounding properties, including information on plants and animals, any cultural, historical or scenic aspects and the type of land use. Attach additional pages if necessary. Photos are helpful.

DESCRIBE ADJACENT ZONING AND EXISTING LAND USE WITHIN 300 FEET OF PROJECT SITE:

ZONE - EXISTING LAND USE (i.e. residential, commercial, industrial)

North _____

South _____

East _____

West _____

Describe the project site as it exists before the project, including information on topography, soil, stability, plants and animals, and any cultural, historical or scenic aspects (if applicable)

Are there any trees, bushes or shrubs on the project site? _____ Are any to be removed? _____

If yes, attach site plan indicating location, size and type of all trees, bushes and shrubs on the site that are proposed for removal (or show clearly on project site plan.) Will the project change any water body or ground water quality of quantity, or alter existing drainage patterns? _____ If yes, explain on a separate sheet of paper.



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PROJECT CHARACTERISTICS

Site Conditions

If there are structures on the project site, attach site plan indicating location of structures and provide the following information:

- Present Use of Existing Structure(s) _____
- Proposed Use of Existing Structure(s) _____
- Are any structures to be moved or demolished? _____ If yes, indicate on site plan which structures are proposed to be moved or demolished.
- Describe age, condition, size and architectural style of all existing on-site structures (include photos):

FLOOD PLAN MANAGEMENT

Chapter 15.32 – Flood Plain Management Regulations is to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas - Does the proposed structure or improvements to be located within floodway, will the structure or improvement result in any increases in flood levels during the base flood discharge (100-year flood)? _____ If yes, please identify the base flood elevation:

Base Flood Elevation: _____ Engineer's Certification: _____

Attach supporting documentation.

CERTIFICATION:

We, as the Applicant/Agent for this proposal, I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability and that the facts, statements and information presented are true and correct to the best of my knowledge and belief.

Signature of Applicant/Agent

Date

Print Name and Title of Applicant/Agent

Phone

E-Mail Address



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******NOTE: For projects requiring more extensive review by Staff, Planning Commission, or City Council refer to Resolution No. 2017-26 Dated April 18, 2017. ******

**Indemnification and Cost Recovery Agreement
 For Administrative Permits**

In consideration by the City of Arvin of a project, including any related environmental documents, for a

_____ *(Identify the type of project from page 1)*

located at _____ *(Address or general location)*

I/We, _____ *(Print name of property owner or authorized representative/applicant)*

agree to indemnify, defend, and hold harmless the City of Arvin, its officers, agents, employees, departments, commissioners or boards (“City” herein) against any and all liability, claims, actions, causes of action or demands whatsoever against them, or any of them, before administrative or judicial tribunals of any kind whatsoever, in any way arising from, the terms and provisions of this application, including without limitation any CEQA approval or any related development approvals or conditions, whether imposed by the City or not, except for the City’s sole gross negligence whether active or not, or willful misconduct.

This indemnification agreement does not prevent the property owner from challenging any decision by the City related to this project and the obligations of this condition apply regardless of whether any other permits or entitlements are issued.

The City will promptly notify property owner of any such claim, action or proceeding, falling under this condition within thirty (30) days of actually receiving such claim. The City, in its sole discretion, shall be allowed to choose the attorney or outside law firm to defend the City at the sole cost and expense of the property owner and the City is not obligated to use any law firm or attorney chosen by another entity or party.

The Applicant further agrees to pay all costs associated with the review and processing of the application and agrees to deposit additional monies as may be required to pay for all costs in the review and processing of the application. The Applicant also acknowledges that should additional requested deposits are not received, the City shall not be obligated to process or take action on the application. Failure to deposit requested monies shall be considered withdrawal of the application.

Authorized Signature

Date

(If the owner is not an individual, the corporation name goes above and authorized signature goes below.)

By: _____ Title: _____

IMPORTANT NOTE:

In order for your project to be considered complete for processing, this properly executed form must be included with your project application. Please note that this agreement can only be signed by the property owner of record at the time this application is submitted to the City.